

## UTILITY COMMITTEE MEETING MINUTES

February 9, 2021

### In Attendance:

**Members:** Chairman Mike France, Councilman Ed Conley, Councilman Sean Wilson

**City Staff:** John Doyle, Michele Brown, Tracey York, Amber Box, Miriam Jones, Jack Eldredge, Daniel Shelden, Joe York, Mitch McDonald

**Visitors:** Darrell Maurina

1. **Call to Order and Citizen Comments** – Chairman France called the meeting to order at 3:30 pm.
2. **Approval of Minutes – January 5, 2020** – Mr. Doyle presented the committee with minutes from the January 5<sup>th</sup> utility committee for approval. Councilman Conley made the motion to approve the minutes and Councilman Wilson seconded. All were in favor.
3. **City of Waynesville Electric Substation** – Mr. Doyle presented the committee with information about an estimate for a 2021-constructed distribution substation for the City of Waynesville. Mr. Doyle stated that the City is currently seeking funding options for an electric substation to increase the reliability of the electric distribution system for the City of Waynesville. This should help stabilize electric rates going into the future.
4. **Co-USA Update** – Mr. Doyle updated the committee on CO-USA with current work that consisted of digrites and hauling of sludge.
5. **Department Updates** –
  - Natural Gas Department* – Natural Gas Supervisor Joe York stated that his department finished doing yearly qualifications that are required. The Department also completed gas station checks at Waynesville and Buckhorn areas, 54 valves in the City and inventory for the Natural Gas Department.
  - Water/Wastewater Department* – Water/Wastewater Supervisor Jack Eldredge stated that his department had 7 water work orders, repaired a couple of yards, 2 new meters installed and repaired a service line leak. Also had 2 sewer work orders, jetted 4 sewer lines and hauled scrap to the junk yard.
  - Electric Department* – Electric Department Supervisor Daniel Shelden stated that his department had 4 power outages, 4 street lights, 2 trees, 4 miscellaneous and 2 new services installed. The electric department also did some right of way clearing, replaced a secondary pole and made an underground secondary junction. Installed a new street light base by McDonalds and changed out 5 poles that had been red flagged from last year's pole inspections.
6. **Other Business**
  - a. **February 15, 2021 – City Hall Closed in Observance of Presidents' Day**

**Closed Session:** Councilman France stated there was a need to go into closed session for discussion of Legal matters, in accordance with RSMo Sections 610.021 (1). A motion was made by Councilman Wilson to go into closed session at 4:20 pm and a second by Councilman Conley. Motion carried. At 5:00 pm the committee came out of closed session.

Having no further business, the meeting adjourned by Chairman France at 5:00 pm. Next meeting is scheduled for March 2, 2021 at 3:30 pm.