

UTILITY COMMITTEE MEETING MINUTES

April 6, 2021

In Attendance:

Members: Chairman Mike France, Councilman Sean Wilson

Absent: Councilman Conley

City Staff: John Doyle, Michele Brown, Tracey York, Amber Box, Miriam Jones, Jack Eldredge, Daniel Shelden, Joe York, Mitch McDonald

Visitors: Butch O'Riley, Vannie Williams, Mark Cortesini

1. **Call to Order and Citizen Comments** – Chairman France called the meeting to order at 3:30 pm.

Citizen Comments: Butch O'Riley addressed the committee in reference to level pay at his new residence and wishes to remain on level pay at his new home. The current ordinance states that you must reside at least 12 months at the residence before you can apply for level pay and Mr. O'Riley is asking if that rule can be flexible, perhaps changed to 6 months. Councilman France suggested that the policy allow for a degree of discretion jointly by the City Administrator and Utility Supervisor on a case by case basis if this should occur again.

Vannie Williams addressed the utility committee that he was interested in getting a new natural gas service to his residence and had questions about the impact fee and additional fees that would have to be paid. Mr. Doyle stated that it is the property owner's responsibility for hooking up to the main line and a street repair fee if a cut has to be done. The Natural Gas Department will go out to determine where exactly the main line is and determine the cost for Mr. Williams to get natural gas service.

Mark Cortesini addressed the utility committee about concerns with the natural gas prices this billing cycle and asking if it was permissible to switch to propane if in the future Mr. Cortesini wanted to do so. Mr. Doyle stated that it is up to the discretion of the owner to pick natural gas or propane services. Mr. Cortesini also stated he wanted to set up a meeting to review plans for a future development.

2. **Approval of Minutes – March 9, 2021** – Mr. Doyle presented the committee with minutes from the March 9th utility committee for approval. Councilman Wilson made the motion to approve the minutes and Councilman France seconded. All were in favor.

3. **MPUA Committee Assignments**

- MPUA
- MAMU
- MoPEP
- MJMEUC
- MoGAS

Mr. Doyle presented the committee with a proposed resolution appointing the City of Waynesville Director and Alternate Director to the Missouri Public Utility Alliance (MPUA), Missouri Association of Municipal Utilities (MAMU), Missouri Public Energy Pool (MoPEP), Missouri Joint Municipal Electric Utility Commission (MJMEUC), and the Municipal Gas Commission (MoGAS) of Missouri.

John Doyle would be appointed Director and the following employees shall be appointed as Alternate Director:

MPUA – Mitch McDonald

MAMU – Jack Eldredge

MoPEP – Daniel Shelden

MJMEUC – Daniel Shelden

MoGAS – Mitch McDonald

Councilman France made the motion to move to council for approval and Councilman Wilson seconded and all were in favor.

4. **Level Pay Agreement(s) Policy** – Councilman France made the motion to add in the level pay agreement policy an exception to be made on a case by case basis, to allow the waiting period to be changed based on the payment history of the customer, should the customer move to another home inside the City. Councilman Wilson seconded and all were in favor.

5. **Natural Gas / Electric** – No discussion was held. Committee received a copy of the ordinance in need of reference only.

6. **\$6M 2021 COP – Project Breakdown**

- Lowe Chevrolet Property
- Electric Substation Design/Electric Building
- 2014 COP Recapture
- Trash/Sanitation
- Utility Extension(s)
- Public Works Facility

Mr. Doyle discussed a project breakdown of the \$6M 2021 COP – Project Breakdown and these items are being presented to Stifel tomorrow during a scheduled meeting.

7. Department Updates

Gas Department – Mr. York stated that his department installed a couple of gas services, moved a meter, finished cathodic protection (which prevents corrosion of natural gas pipe) in the City and finished the annual walking the line looking for leaks.

Electric Department – Mr. Shelden stated that his department had 2 power outages, 6 street lights, 3 trees, 6 miscellaneous, 2 new services, 1 meter test and 2 service upgrades for the month of March. Some major highlights were:

- Worked on the reconductor of Valley Road
- Did some major right of way clearing along Route 66
- Due to February's "Polar Vortex" some weaknesses were found within our system. Two single phase reclosers which were overloaded during the cold snap. They were bypassed and sent off to upsize the trip out load. They went from 50 amp to 70 amp. They have been received and are back online now.
- Since all feeder line ties have been made, and the last isolation switch in place, the City can shed the load whenever need to. Since we have upgraded out two single phase reclosers, we will not be overloaded anymore.
- Had to extend our underground primary in Briar Point for a new build
- Moved an existing service pole on North Street for a demo of an old house
- Had one major power outage on Elliott Street
- Our single phase reclosers saved 5 power outages

Water/Sewer Department – Mr. Eldredge stated that his department fixed a leak on Hospital Rd, had 4 tank inspections completed from Mo Applicators, Well 3 had been repaired due to lighting damage and Northern Heights well is almost finished.

8. **Other Business** – Mr. Doyle presented to the utility committee an email that was submitted online from Lisa Schwandt asking to advise the homeowners about the infrastructure development taking place in Mitchell Heights Subdivision and is requesting information. Mr. Doyle stated that the work that was being done was to make a temporary access for Laclede Electric to move the line where the substation was going to go.

Closed Session: Councilman France stated there was a need to go into closed session for discussion of Legal matters, in accordance with RSMo Sections 610.021 (1). A motion was made by Councilman Wilson to go into closed session at 4:54 pm and a second by Councilman France. Motion carried. At 5:03 pm the committee came out of closed session.

A motion was made by Councilman Wilson to move the Ordinance Amending Chapter 420 of the Municipal Code Regarding Subdivision Requirements to Planning and Zoning for approval and Councilman France seconded. All were in favor.

Having no further business, the meeting adjourned by Chairman France at 5:04pm. Next meeting is scheduled for May 4, 2021 at 3:30 pm.