

**UTILITY COMMITTEE MEETING
OPEN SESSION MINUTES
May 6, 2024, 3:30 PM**

Attendance:

Board: Councilwoman Dils, Councilman Hicks

Staff: John Doyle, Tracey York, Daniel Shelden, Joe York, Donnie Beal

Visitors: Keith Pritchard

- **Call to Order** – Councilman Conley called the meeting to order at 3:30 pm.
- **Citizen Comments** – No citizen comments.
- **Approval of Minutes – April 1, 2024** – Councilwoman Dils made the motion to approve the meeting minutes and Councilman Hicks seconded.
- **Appoint Committee Chair** – Councilwoman Dils nominated Councilman Rice for Chairman of the utility committee and seconded by Councilman Hicks. All were in favor.
- **Department Updates**
 - **Natural Gas Department** – Mr. York stated that the natural gas department completed all of the main line in the Summit Pass. New service installed on Ranch Rd. Completed annual walking of the gas line to check for leaks. Keeping up with daily dig rites and work orders.
 - **Electric Department** – Mr. Shelden stated that the electric department had 4 power outages (minus the storm of April 2nd), 5 streetlights, 3 trees, 9 miscellaneous, 5 new services, 1 net metering, 25 meters changed to Tanatalus and 18 storm damage for the month of April. A few major highlights to include a major storm that occurred on April 2nd, with 12 broken poles in total, 15 bad transformers that were either on the ground or twisted on poles, Rolla Municipal, City of Lebanon and City of St James responded to our mutual aid. A small rain cell occurred on April 26th, storm debris clean up, assisted the water and gas departments in finishing the road crossings in Summit Pass and our single phase reclosures saved 4 power outages. Keeping up with daily dig rites and work orders.
 - **Water/Sewer Department** – Mr. Beal stated that his department had 4 main repairs, 8 service line repairs, 7 sewer main jetted, 3 camera jobs, and finished lift stations in both new subdivisions in Summit Pass area. Two sewer lateral repairs were done and repaired 6 yards. Daily maintenance and operation of treatment plant. Keeping up with dig rites and work orders.
- **Other Business** –
 - **Operation Feed the Community – May 4**
 - **Waynesville 3rd Annual 3v3 Lock Up – May 11**
 - **Freedom Fest on the Square – May 11**
 - **The Wall That Heals – May 16-19**
 - **Kids to Park Day – June 1**

John Doyle stated there were a few more items to add to other business.

- **Vac Truck/Vac Truck Purchase** – Mr. Doyle presented to the committee a *Proposal Summary for the 2001 International Vector Truck* for the City of Dixon, who asked if it was for sale and were interested in buying it. The total unit price to include delivery and on-site training is \$60,000 and was purchased by the City of Dixon. Mr. Doyle also presented *Proposal Summary for a 2015 Vector 2112-SE2 Plus* from Coe Equipment for the unit price of \$248,881.80. Councilman Dils made the motion to approve and take to finance committee for approval, Councilman Hicks seconded. All were in favor.
- **Utility Billing Statements** – Mr. Doyle stated that the city has received numerous phone calls about customers not receiving their utility statement in the mail and assured the committee that those have been mailed through the postal service on time. The city is currently tracking this issue to ensure that the statements get to our customers on time.

Mr. Doyle stated there was a need for closed session in accordance with RSMo 610.021 (2) Contract. Councilwoman Dils made a motion to enter closed session and Councilman Hicks seconded. The motion passed and the committee entered closed session at 4:16 pm.

The committee returned to open session at 4:55 pm.

Having no further business, the meeting adjourned by Chairman Conley at 4:55 pm.

Next meeting is scheduled for June 3, 2024, at 3:30 pm