City of Waynesville

Preserving the Past - Planning for the Future

100 Tremont Center Waynesville, MO. 65583

FINANCE & HUMAN RESOURCES COMMITTEE

OPEN SESSION AGENDA

August 2nd, 2021 | 5:00pm

Committee Members: Chairman Davis, Councilman Conley, Councilman Koren

1. Call to Order and Citizens Comments

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2. Finance

a. Approval of Minutes
b. Review Bills
c. Cash Flow – Account Status
d. YTD Budget Review

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3. Review Ordinance Creating Economic Development Coordinator Position

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4. American Rescue Plan Act Update

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5. Code of Ethics

The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to RSMo 610.021 for:
(2) Real Estate, (3)(13) Personnel

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6. Other Business

a. Notice of Public Hearing – Setting 2021 Ad Valorem Tax Rate
b. August 6th, 2021 | 5:30pm
    a. Open Public Forum – Fire Protection Services
    b. Special Session – City Council Meeting

Adjourn

(*The next scheduled meeting will be held Thursday, September 9th, 2021 at 5:00pm)*

Finance & Human Resources Committee
Open Session Minutes
July 8th, 2021

Members Present:, Councilman Ed Conley, Councilman Amanda Koren
Absent: Councilman Cecil Davis
Staff Present: John Doyle, Amber Box, Tracey York, Michele Brown
Guests: Mayor Jerry Brown
Media: Pulaski County Daily News (Darrell Maurina); Laura Huffman

Call to Order – Councilman Koren served as Chair and called the meeting to order at 5:00pm. A quorum was established.

Citizen Comments – None

Approval of Minutes – Councilman Conley made a motion to accept the June 10th, 2021 minutes as written. Motion was seconded by Councilman Koren. A vote was called.

YEAS – Conley, Koren
NAYS – None
Motion Passed

Review Bills - Committee reviewed the bills. Motion was made by Councilman Koren to approve paying the bills. Motion was seconded by Councilman Conley. A vote was called.

YEAS – Conley, Koren
NAYS – None
Motion Passed

Cash Flow – Account Status/YTD Budget Review

Committee reviewed the City's cash flow reports, bank account status, and YTD Budget. The city has completed 50% of the Fiscal Year with expenses tracking at 51% and revenues tracking at 54%. City bank accounts have a total of $5,041,794.72 in restricted funds, reserve funds, and usable monies.

City Administrator First Year Financials Overview

Mr. Doyle stated that it has been 1 year since the new leadership took over at the city, including himself as City Administrator and Mayor Jerry Brown. He reviewed two charts showing fund balances and city bank account trends for the year. The city has increased its fund balances and the bank accounts are trending up.

Mid-Year Budget Amendments

Mr. Doyle reviewed the budget amendment memo prepared by Amber Box. The memo summarized the recommended amendments to the 2021 budget. Councilman Conley made a motion to forward Fiscal Year 2021 Budget Amendments to City Council for final approval. Motion was seconded by Councilman Koren. A vote was called.

YEAS – Conley, Koren
NAYS – None
Motion Passed

American Rescue Plan Act

Mr. Doyle stated that Missouri is one of twelve states that have not requested the ARPA funds from the federal government. He stated the ARPA team has met and reviewed regulations and requirements and will be ready to request the funds as soon as they're available. The city should receive ½ of the funds up front. He stated that the budget has been amended to include $500,000 in revenue from the ARPA funding this year, but only plans to expend $350,000. The reason for this is that the city turned in a $180,000 invoice to Pulaski County and only received $30,000 in reimbursements. This $150,000 will reimburse the city for expenses already incurred due to the COVID-19 global pandemic.

Mr. Doyle stated a need for a closed session in accordance with RSMo 610.021 (2)(3)(11)(13). Councilman Conley moved to go into closed session for that purpose and was seconded by Councilman Koren. Vote was called.

YEAS – Conley, Koren
NAYS – None
Motion passed & committee entered into closed session at 5:20pm.

Committee returned to open session at 7:00pm

Other Business

Economic Development Coordinator

Councilman Koren made a motion to forward an Ordinance Establishing a Full-Time Temporary Position for an Economic Development Coordinator to City Council for final approval. Motion was seconded by Councilman Conley. Vote was called.

YEAS – Conley, Koren
NAYS – None
Motion passed

Town Hall Meeting – Mr. Doyle stated that there would be a Town Hall Meeting on Friday, August 6th at 5:30pm to discuss fire protection services in the City of Waynesville.

Committee adjourned at 7:08pm

Next meeting will be held on August 12th, 2021 at 5:00pm

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
5	SECURITY BANK (CONS)7034806									
		31148	7/08/2021	10000227	ACCUDATA COLLECTION SERVICE	360.14				
		31149	7/08/2021	80200	ANIXTER INC	6,660.00				
		31150	7/08/2021	10986	BAYS, LYNN	300.00				
		31151	7/08/2021	1000046	BUSINESS GRAPHICS	609.55				
		31152	7/08/2021	10000100	CABLEAMERICA-MISSOURI	113.95				
		31153	7/08/2021	1000061	CHAMBER OF COMMERCE	907.50				
		31154	7/08/2021	1000080	CLEAN THE UNIFORM CO. JOPLIN	1,712.20				
		31155	7/08/2021	10000486	CORE & MAIN LP	2,816.56				
		31156	7/08/2021	11026	COVETRUS NORTH AMERICA	527.28				
		31157	7/08/2021	11310	DOGWOOD ANIMAL SHELTER	1,010.00				
		31158	7/08/2021	10000162	GALLS, LLC.	95.68				
		31159	7/08/2021	100003558	GROUP BENEFIT SERVICES INC	41,331.00				
		31160	7/08/2021	11419	HALTERMAN, BRAD	300.00				
		31161	7/08/2021	100003701	JOSHUA A. HAZEL	300.00				
		31162	7/08/2021	11424	HEALTHY PET WELLNESS CENTER	518.00				
		31163	7/08/2021	11502	HOARD, COREY	300.00				
		31164	7/08/2021	10221	BILLY JEWETT	97.40				
		31165	7/08/2021	100005129	KPM CPAS AND ADVISORS	6,600.00				
		31166	7/08/2021	11435	LAUBER MUNICIPAL LAW, LLC	1,567.50				
		31167	7/08/2021	11499	LEBANON PARKS DEPARTMENT	3,600.00				
		31168	7/08/2021	100003666	LMC CONVENIENCE STORE	1,493.79				
		31169	7/08/2021	10000259	MCCULLOCH CLEANING	195.00				
		31170	7/08/2021	11501	MENDEZ, JOSEPH	300.00				
		31171	7/08/2021	130510	MIKE'S AUTO SERVICE	1,183.90				
		31172	7/08/2021	10000306	MISSOURI ONE CALL SYSTEM	245.00				
		31173	7/08/2021	130095	MO DEPT OF REVENUE-CVC	117.08				
		31174	7/08/2021	10889	MODERN MARKETING	82.25				
		31175	7/08/2021	100003241	BRIAN D MOORE	300.00				
		31176	7/08/2021	11488	O'DELL, CARL W	231.85				
		31177	7/08/2021	10000329	O'REILLY AUTOMOTIVE, INC.	788.36				
		31178	7/08/2021	100005338	PDC LABORATORIES	500.00				
		31179	7/08/2021	100003939	KYLE PROCK	300.00				
		31180	7/08/2021	10000355	GENESIS	108.00				
		31181	7/08/2021	10000301	RICOH USA, INC	92.37				
		31182	7/08/2021	10712	MICHAEL P RUESS	300.00				
		31183	7/08/2021	10000430	SELLERS-SEXTON, INC.	102.28				
		31184	7/08/2021	10617	SHERIFFS' RETIREMENT SYSTEM	6.00				
		31185	7/08/2021	100005092	SHRED-IT USA	71.87				
		31186	7/08/2021	10870	SNYDER, GREG	300.00				
		31187	7/08/2021	100005256	TRANSUNION RISK & ALTERNATIVE	162.00				
		31188	7/08/2021	10000461	MO. DEPT. OF PUBLIC SAFETY	15.87				
		31189	7/08/2021	22050	VISION CARE DIRECT	111.40				
		31190	7/08/2021	23070	WATKINS PORTABLE TOILETS	110.00				
		31191	7/08/2021	23110	WILLARD ASPHALT PAVING, INC.	464.00				
*		31192								
		31193	7/15/2021	100005029	ALTEC INDUSTRIES, INC.	572.65				
		31194	7/15/2021	100003998	BOKF, N.A.	1,000.00				
		31195	7/15/2021	1000057	BUTLER SUPPLY	4,235.98				
		31196	7/15/2021	1000061	CHAMBER OF COMMERCE	36.00				
		31197	7/15/2021	10592	JASON CHAPMAN	142.42				
		31198	7/15/2021	11410	CITY OF ST. ROBERT	22,774.50				

BANK#	BANK NAME							
CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
31199	7/15/2021	11427	CONNECTED, LLC	802.00				
31200	7/15/2021	100005096	SHELDON CROLEY	52.82				
31201	7/15/2021	11452	DEPUTY & MIZELL, LLC	97.30				
31202	7/15/2021	10000151	FAMILY SUPPORT PAYMENT CENTER	92.31				
31203	7/15/2021	10996	FAMILY SUPPORT PAYMENT CENTER	175.00				
31204	7/15/2021	10000149	FLETCHER-REINHARDT CO.	4,639.68				
31205	7/15/2021	10335	GIER OIL COMPANY, INC.	1,896.60				
31206	7/15/2021	120150	LOWE'S	4,039.70				
31207	7/15/2021	10153	SOP/LEONARD WOOD INSTITUTE	1,713.98				
31208	7/15/2021	10291	MC DUFFEY LAB	125.00				
31209	7/15/2021	10000259	MCCULLOCH CLEANING	195.00				
31210	7/15/2021	10000291	MISSOURI POLICE CHIEFS	390.00				
31211	7/15/2021	100003737	MISSOURI POLICE CANINE ASSOC.	230.00				
31212	7/15/2021	10304	NATIONAL ASSOCIATION OF CHIEFS	60.00				
31213	7/15/2021	10699	SANDRA PATRICK	480.00				
31214	7/15/2021	100088	PULASKI COUNTY RECORDER	27.00				
31215	7/15/2021	10000374	PULASKI CO SEWER DISTRICT #1	596.14				
31216	7/15/2021	10000301	RICOH USA, INC	1,042.03				
31217	7/15/2021	10000438	RPCS, INC.	57.70				
31218	7/15/2021	10562	SUSTAINABLE OZARKS	25,000.00				
31219	7/15/2021	10000420	ST. ROBERT AUTO GLASS CO.,INC.	321.00				
31220	7/15/2021	11451	THE COOK LAW OFFICE PLLC	107.87				
31221	7/15/2021	10825	THE DIXON PILOT	120.00				
31222	7/15/2021	10435	U.S. GEOLOGICAL SURVEY	750.00				
31223	7/15/2021	21140	UMB BANK N.A.	7,403.63				
31224	7/15/2021	23110	WILLARD ASPHALT PAVING, INC.	964.20				
31225	7/15/2021	23160	WOOSTER RUG SERVICE	112.00				
31226	7/20/2021	1000021	ARLAN COMPANY INC.	480.00				
31227	7/20/2021	11066	ASSOCIATED ELECTRIC COOP., INC	575.00				
31228	7/20/2021	1000054	BASSETT INSURANCE AGENCY	65,000.00				VOID: WRONG AMOUNT FOR CHECK
31229	7/20/2021	1000049	BEASLEY'S HVAC LLC.	100.00				
31230	7/20/2021	11275	BROWN JERRY	300.00				
31231	7/20/2021	10000100	CABLEAMERICA-MISSOURI	316.95				
31232	7/20/2021	10000519	SUMNERONE, INC	110.15				
31233	7/20/2021	11503	COX, CHRISTINE	45.00				
31234	7/20/2021	11504	HIEB, JAMES	100.00				
31235	7/20/2021	11445	HUDSON, WILLIAM	1,042.00				
31236	7/20/2021	11505	KIMES. RICARDO	45.00				
31237	7/20/2021	10000259	MCCULLOCH CLEANING	195.00				
31238	7/20/2021	13900	MSHP CJ TECH.FUND	2,130.00				
31239	7/20/2021	11053	OGUNGBAY, CARLA	90.00				
31240	7/20/2021	10000350	PRATT'S LAWN & GARDEN	49.95				
31241	7/20/2021	11433	SURKAMP, HENRY	1,500.00				
31242	7/20/2021	11506	VAUGHN POOL & SPA	946.33				
31243	7/20/2021	23110	WILLARD ASPHALT PAVING, INC.	476.40				
31244	7/20/2021	10000190	WILLARD QUARRIES	2,182.79				
* 31245								
31246	7/29/2021	1000098	A T & T MOBILITY	859.18				
31247	7/29/2021	100004017	APGA SIF	19.00				
31248	7/29/2021	1000014	ARKANSAS ELECTRIC COOP	3,091.28				
31249	7/29/2021	1000054	BASSETT INSURANCE AGENCY	280.00				
31250	7/29/2021	10000495	BIG O TIRES	591.61				
31251	7/29/2021	10848	MARY A. BOX	471.12				

BANK#	BANK NAME							
CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
31252	7/29/2021	10990	BURNS & MCDONNELL ENGINEERING	17,470.75				
31253	7/29/2021	10883	CARD SERVICES	60.17				
31254	7/29/2021	10480	NATHAN CARMON	122.53				
31255	7/29/2021	30110	CITY OF WAYNESVILLE	14.74				
31256	7/29/2021	1000085	PROCESSING CENTER	1,316.36				
31257	7/29/2021	10616	MICHAEL COOPER	102.19				
31258	7/29/2021	10000486	CORE & MAIN LP	12,816.00				
31259	7/29/2021	10204	DASH MEDICAL GLOVES	429.80				
31260	7/29/2021	100005075	DATAMARS, INC	1,487.83				
31261	7/29/2021	11452	DEPUTY & MIZELL, LLC	97.30				
31262	7/29/2021	10000151	FAMILY SUPPORT PAYMENT CENTER	92.31				
31263	7/29/2021	10996	FAMILY SUPPORT PAYMENT CENTER	175.00				
31264	7/29/2021	10000162	GALLS, LLC.	213.00				
31265	7/29/2021	10335	GIER OIL COMPANY, INC.	3,701.26				
31266	7/29/2021	11121	GRAYBAR	606.05				
31267	7/29/2021	100005119	GULF STATES DISTRIBUTORS	1,310.80				
31268	7/29/2021	10000418	HELTON ENTERPRISES INC	720.62				
31269	7/29/2021	100003762	JERRY'S ELECTRIC INC.	4,650.00				
31270	7/29/2021	100003316	LIBERTY NATIONAL	178.16				
31271	7/29/2021	10000239	LOWE CHEVROLET	100.00				
31272	7/29/2021	11508	MADDOX, ETHAN	76.32				
31273	7/29/2021	10000259	MCCULLOCH CLEANING	2,270.00				
31274	7/29/2021	10456	MID MISSOURI INSURANCE	563.00				
31275	7/29/2021	11454	MISSION COMMUNICATIONS,LLC	910.80				
31276	7/29/2021	11277	MY NETWORKS	1,882.22				
31277	7/29/2021	150200	OWEN SANDBLASTING	160.00				
31278	7/29/2021	10000350	PRATT'S LAWN & GARDEN	65.00				
31279	7/29/2021	10000301	RICOH USA, INC	116.23				
31280	7/29/2021	11509	ROSS, TRACEY	41.95				
31281	7/29/2021	100004012	SECREST TEE, MORE &	56.84				
31282	7/29/2021	10000413	SHO ME POWER	8,725.00				
31283	7/29/2021	11510	SIGN-SMART LLC	2,912.16				
31284	7/29/2021	19370	SPECTERA, INC.	17.80				
31285	7/29/2021	19400	ST. JAMES FLAG POLE CO.	656.60				
31286	7/29/2021	10000420	ST. ROBERT AUTO GLASS CO.,INC.	144.00				
31287	7/29/2021	11451	THE COOK LAW OFFICE PLLC	107.87				
31288	7/29/2021	10924	TOTH & ASSOCIATES	6,249.75				
31289	7/29/2021	11511	TURN-KEY MOBILE, INC	1,938.00				
31290	7/29/2021	21270	UNITED STATES POSTAL SERVICE	2,000.00				
31291	7/29/2021	23110	WILLARD ASPHALT PAVING, INC.	992.40				
31292	7/29/2021	10232	WIRELESS USA	140.61				
* 31293	Thru 9265304							
9265305	7/08/2021	1000011	AFLAC	136.50		E-PAY		
9265306	7/08/2021	11458	AVQSOFTWARE.COM	40.00		E-PAY		
9265307	7/08/2021	100003655	NORTON	159.99		E-PAY		
9265308	7/08/2021	100004002	AMAZON.COM	124.99		E-PAY		
9265309	7/08/2021	10352	WAL-MART	66.95		E-PAY		
9265310	7/08/2021	100005318	AVFUEL CORP	20,476.44		E-PAY		
9265311	7/08/2021	11080	HUGHESNET	81.72		E-PAY		
9265312	7/08/2021	10000100	CABLEAMERICA-MISSOURI	59.57		E-PAY		
9265313	7/08/2021	100003188	PRICE CUTTER PLUS	52.61		E-PAY		
9265314	7/08/2021	100004002	AMAZON.COM	37.83		E-PAY		
9265315	7/08/2021	100004002	AMAZON.COM	174.54		E-PAY		

BANK# CHECK#	BANK NAME DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
9265316	7/08/2021	10088	NORTHERN TOOL AND EQUIP.	239.56-		E-PAY		
9265317	7/08/2021	140160	NEW PIG CORPORATION	294.86		E-PAY		
9265318	7/08/2021	21140	UMB BANK N.A.	12,117.90		E-PAY		
9265319	7/16/2021	10000208	INTERNAL REVENUE SERVICE	21,440.12		E-PAY		
9265320	7/15/2021	10000245	MISSOURI LAGERS	28,853.92		E-PAY		
9265321	7/15/2021	100004002	AMAZON.COM	300.04		E-PAY		
9265322	7/15/2021	100005318	AVFUEL CORP	20.00		E-PAY		
9265323	7/15/2021	10909	CONTOUR FLIGHT MANAGEMENT	279,216.00		E-PAY		
9265324	7/15/2021	100004002	AMAZON.COM	44.89		E-PAY		
9265325	7/15/2021	100004002	AMAZON.COM	11.98		E-PAY		
9265326	7/15/2021	100005233	NORTON ANTI-VIRUS	104.99		E-PAY		
9265327	7/15/2021	10000472	CENTURYLINK	394.75		E-PAY		
9265328	7/20/2021	10361	DISH NETWORK	122.53		E-PAY		
9265329	7/20/2021	11507	LODGE AT PORT ARROWHEAD	348.80		E-PAY		
9265330	7/20/2021	11507	LODGE AT PORT ARROWHEAD	119.90		E-PAY		
9265331	7/20/2021	10000268	MISSOURI JOINT MUNICIPAL	347,160.98		E-PAY		
9265332	7/20/2021	100004002	AMAZON.COM	10.74		E-PAY		
9265333	7/20/2021	10000100	CABLEAMERICA-MISSOURI	236.95		E-PAY		
9265334	7/20/2021	100004002	AMAZON.COM	31.99		E-PAY		
9265335	7/20/2021	11507	LODGE AT PORT ARROWHEAD	109.00		E-PAY		
9265336	7/20/2021	11507	LODGE AT PORT ARROWHEAD	109.00		E-PAY		
9265337	7/20/2021	1000020	VOYA INSTITUTIONAL TRUST CO.	1,330.00		E-PAY		
9265338	7/23/2021	10000208	INTERNAL REVENUE SERVICE	18.66		E-PAY		
9265339	7/30/2021	10000208	INTERNAL REVENUE SERVICE	22,289.99		E-PAY		
9265340	7/29/2021	11512	TACTICAL	238.10		E-PAY		
9265341	7/29/2021	21270	UNITED STATES POSTAL SERVICE	8.55		E-PAY		
9265342	7/29/2021	100003268	CAPITOL PLAZA HOTEL	586.08		E-PAY		
9265343	7/29/2021	100004002	AMAZON.COM	55.74		E-PAY		
9265344	7/29/2021	100003188	PRICE CUTTER PLUS	39.46		E-PAY		
9265345	7/29/2021	10000129	DELL MARKETING L.P.	424.59		E-PAY		
9265346	7/29/2021	140160	NEW PIG CORPORATION	383.09		E-PAY		
9265347	7/29/2021	10000272	MUNICIPAL GAS COMMISSION OF	65,321.59		E-PAY		
9265348	7/29/2021	130100	MISSOURI DEPT OF REVENUE	13,443.25		E-PAY		
9265349	7/29/2021	100004002	AMAZON.COM	5.99		E-PAY		
9265350	7/29/2021	100004002	AMAZON.COM	22.09		E-PAY		
9265351	7/29/2021	10823	MO PETROLEUM STORAGE TANK	200.00		E-PAY		
9265352	7/29/2021	10000244	LACLEDE ELECTRIC COOP.	2,837.18		E-PAY		
9265353	7/29/2021	10161	HILTON BRANSON CONVENTION CNT	516.12		E-PAY		

* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:

OUTSTANDING	1,069,189.87
CLEARED	.00
BANK 5 TOTAL	1,069,189.87
VOIDED	65,000.00

FUND		TOTAL	OUTSTANDING	CLEARED	VOIDED
100	GENERAL	469,551.61	469,551.61	.00	65,000.00
200	PARK	23,265.21	23,265.21	.00	.00
500	ELECTRIC	414,781.82	414,781.82	.00	.00

BANK# BANK NAME CHECK# DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
	600	WATER / SEWER FUND	67,982.01	67,982.01		.00	.00
	700	TRASH	22,774.50	22,774.50		.00	.00
	800	NATURAL GAS	70,834.72	70,834.72		.00	.00

ACCOUNTS PAYABLE CHECK REGISTER
*** CHECK SUMMARY ***

BANK#	BANK NAME		
CHECK#			DESCRIPTION
5	SECURITY BANK (CONS)7034806		
31148	Thru	31191	Accounts Payable Checks
31192			Payroll Checks
31193	Thru	31244	Accounts Payable Checks
31245			Payroll Checks
31246	Thru	31292	Accounts Payable Checks
9265305	Thru	9265353	Accounts Payable E-Pay

City of Waynesville Cash Flow Sheet

Security Bank Pulaski County

Citizens Bank of Newburg

As of 8/2/2021

TOTAL CASH IN BANK
$5,101,844.74

Name & Acct Type	Account #	GL#		BALANCE
Consolidated Checking (restricted)	806	100-10-1045		$309,689.21
		200-20-1045		
		300-30-1045		
		500-50-1045		
		600-60-1045		
		700-70-1045		
		800-80-1045		
General	849	100-10-1030		$525,232.18
		200-20-1030		
		200-20-1034		
		200-20-1036		
		300-30-1030		
		300-30-1032		
Utility	822	500-50-1030		$1,458,394.20
		600-60-1030		
		700-70-1030		
		800-80-1030		
Meter (restricted)	792	500-50-1035		$825,641.34
Park Acquisition (restricted)	566	200-20-1028		$33,903.78
General Savings	919	100-10-1010		$1,229,309.72
Utility Savings	214	500-50-1001		$719,674.31
General Certificate of Deposit		100-10-1100		$0.00
Electric Savings **CLOSED 6/3/2021**	246			$0.00
TOTAL RESTRICTED				$1,169,234.33
TOTAL SAVINGS/RESERVES				$1,948,984.03
TOTAL CD's				$0.00
TOTAL UNRESTRICTED- AVAILABLE FUNDS				**$1,983,626.38**
PREPARED BY:	Amber Box, Finance Officer			

ONE-LINER BUDGET SUMMARY

JULY 2021

DEPARTMENT	2021 BUDGET	MTD	YTD	UNREALIZED	PERCENT
REVENUES					
GENERAL	$ 3,196,350.00	$ 158,640.74	$ 1,694,332.44	$ 1,502,017.56	53%
POLICE	$ 180,000.00	$ 7,524.64	$ 63,325.28	$ 116,674.72	35%
STREETS & TRANSPORTATION	$ 860,000.00	$ 73,322.95	$ 509,960.39	$ 350,039.61	59%
AIRPORT	$ 3,821,000.00	$ 487,319.44	$ 2,326,327.84	$ 1,494,672.16	61%
BUILDING DEPT	$ 385,000.00	$ 33,443.69	$ 226,804.43	$ 158,195.57	59%
ANIMAL SHELTER	$ 184,500.00	$ 30,561.33	$ 104,601.65	$ 79,898.35	57%
C. I. D.	$ 55,000.00	$ -	$ -	$ 55,000.00	0%
PARK	$ 495,000.00	$ 45,769.67	$ 321,794.54	$ 173,205.46	65%
SPORTS PROGRAM	$ 107,500.00	$ 34,043.10	$ 62,281.24	$ 45,218.76	58%
ELECTRIC	$ 7,350,000.00	$ 629,284.96	$ 4,161,914.34	$ 3,188,085.66	57%
WATER	$ 1,436,500.00	$ 103,445.46	$ 702,261.68	$ 734,238.32	49%
SEWER	$ 1,384,000.00	$ 115,744.11	$ 803,952.18	$ 580,047.82	58%
PLANT	$ 2,000.00	$ -	$ -	$ 2,000.00	0%
GARBAGE	$ 292,000.00	$ 28,592.72	$ 192,400.86	$ 99,599.14	66%
NATURAL GAS	$ 1,770,000.00	$ 40,279.97	$ 1,450,202.98	$ 319,797.02	82%
TOTAL REVENUES	**$ 21,518,850.00**	**$ 1,787,972.78**	**$ 12,620,159.85**	**$ 8,898,690.15**	59%
EXPENSES					
GENERAL	$ 1,963,800.00	$ 111,727.16	$ 1,088,830.16	$ 874,969.84	55%
POLICE	$ 954,850.00	$ 109,709.88	$ 540,915.76	$ 413,934.24	57%
COURT	$ 178,575.00	$ 14,514.46	$ 87,600.13	$ 90,974.87	49%
STREET	$ 853,850.00	$ 26,071.68	$ 534,266.60	$ 319,583.40	63%
AIRPORT	$ 3,843,654.98	$ 363,121.47	$ 2,247,733.93	$ 1,595,921.05	58%
FIRE PROTECTION	$ 315,365.88	$ -	$ 236,524.41	$ 78,841.47	75%
BUILDING DEPT	$ 453,500.00	$ 20,094.76	$ 127,451.08	$ 326,048.92	28%
ANIMAL SHELTER	$ 292,700.00	$ 31,583.87	$ 184,038.60	$ 108,661.40	63%
PARK	$ 333,550.00	$ 34,267.44	$ 141,535.35	$ 192,014.65	42%
SPORTS PROGRAM	$ 128,350.00	$ 14,613.77	$ 75,819.50	$ 52,530.50	59%
ELECTRIC	$ 6,805,200.00	$ 535,723.95	$ 4,189,467.73	$ 2,615,732.27	62%
WATER	$ 1,228,600.00	$ 71,719.85	$ 676,489.76	$ 552,110.24	55%
SEWER	$ 1,005,250.00	$ 54,994.56	$ 517,440.69	$ 487,809.31	51%
PLANT	$ 621,150.00	$ 25,039.77	$ 174,420.89	$ 446,729.11	28%
GARBAGE	$ 292,000.00	$ 38,005.68	$ 174,109.94	$ 117,890.06	60%
NATURAL GAS	$ 1,363,950.00	$ 109,580.21	$ 934,418.19	$ 429,531.81	69%
				$ -	
TOTAL EXPENSES	**$ 20,634,345.86**	**$ 1,560,768.51**	**$ 11,931,062.72**	**$ 8,703,283.14**	58%
Total Revenue Year to Date		(+)	$ 12,620,159.85		
Total Expense Year to Date		(-)	$ 11,931,062.72		
Net Revenue Over or (Under)			$ 689,097.13		
Total outstanding revenue for Grants & Draws (Pending)		(+)	$ -		
OVER/(LOSS) REVENUES OVER EXPENSES YTD			**$ 689,097.13**		
PREPARED BY:	Amber Box, Finance Officer				

CALENDAR 7/2021, FISCAL 7/2021 PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
		GENERAL FUND				
		CITY HALL DEPARTMENT				
100-11-4011	TAXES PD FROM CO	400,000.00	2,315.35	211,989.19	53.00	188,010.81
100-11-4021	GRANT INCOME	50,000.00				50,000.00
100-11-4024	RAILROAD UTIL & SURCHARGE	800.00		110.00	13.75	690.00
100-11-4026	GROSS RECEIPTS BUS. TAX	90,000.00	3,625.20	34,985.61	38.87	55,014.39
100-11-4034	SALES TAX	590,000.00	53,477.40	366,533.97	62.12	223,466.03
100-11-4035	ADMIN RECAPTURE FEE - SEWER	34,020.00	2,835.00	19,845.00	58.33	14,175.00
100-11-4036	DEPT TRANSFER FROM SEWER	79,380.00	6,615.00	46,305.00	58.33	33,075.00
100-11-4037	ADMIN RECAPTURE FEE ELEC	223,500.00	18,625.00	130,375.00	58.33	93,125.00
100-11-4038	DEPT TRANSFERS FROM ELECTRIC	521,500.00	43,458.33	304,208.31	58.33	217,291.69
100-11-4039	ADMIN RECAPTURE FEE - GAS	44,850.00	3,737.50	26,162.50	58.33	18,687.50
100-11-4040	DEPT TRANSFERS FROM WATER	86,555.00	7,212.92	50,490.44	58.33	36,064.56
100-11-4041	ADMIN RECAPTURE - WATER	37,095.00	3,091.25	21,638.75	58.33	15,456.25
100-11-4042	CEMETERY LOT SALES	1,800.00		1,200.00	66.67	600.00
100-11-4045	DEPT TRANSFER FROM GAS	104,650.00	8,720.83	61,045.81	58.33	43,604.19
100-11-4046	DOG TAGS	200.00		30.50	15.25	169.50
100-11-4049	ADDITIONAL FEES	4,000.00	500.00	3,660.00	91.50	340.00
100-11-4050	MERCHANT LICENSE	15,000.00	480.00	13,295.00	88.63	1,705.00
100-11-4051	ABATEMENTS	3,000.00				3,000.00
100-11-4510	INTEREST INCOME	15,000.00	1,631.49	11,327.95	75.52	3,672.05
100-11-4845	STREET RECAPTURE	500.00	500.00	500.00	100.00	
100-11-4919	OTC RENTAL LEASE	289,000.00		288,909.38	99.97	90.62
100-11-4920	MISCELLANEOUS INCOME	95,000.00	535.47	93,560.03	98.48	1,439.97
100-11-4921	MISC-RENTALS	10,500.00	1,280.00	8,160.00	77.71	2,340.00
100-11-4931	AMERICAN RESCUE PLAN	500,000.00				500,000.00
	CITY HALL TOTAL	3,196,350.00	158,640.74	1,694,332.44	53.01	1,502,017.56
		POLICE DEPARTMENT				
100-12-4410	POLICE FINES	150,000.00	5,708.48	41,444.62	27.63	108,555.38
100-12-4920	MISCELLANEOUS INCOME	5,000.00	462.63	1,559.85	31.20	3,440.15
100-12-4930	PROCEEDS FROM GRANT	25,000.00	1,353.53	20,320.81	81.28	4,679.19
	POLICE TOTAL	180,000.00	7,524.64	63,325.28	35.18	116,674.72
		STREET DEPARTMENT				
100-14-4022	DEPARTMENT TRANSFERS IN	185,000.00	15,416.67	107,916.69	58.33	77,083.31
100-14-4028	GAS TAX	125,000.00	11,417.48	72,982.81	58.39	52,017.19
100-14-4030	MOTOR VEHICLE TAX	65,000.00	7,508.93	46,534.67	71.59	18,465.33
100-14-4043	CITY USE TAX	225,000.00	13,974.25	116,605.50	51.82	108,394.50
100-14-4510	TRANSPORTATION TAX INCOME	260,000.00	25,005.62	165,920.72	63.82	94,079.28
	STREET TOTAL	860,000.00	73,322.95	509,960.39	59.30	350,039.61
		AIRPORT DEPARTMENT				
100-16-4058	INCOME FROM ST. ROBERT	138,000.00	137,963.36	137,963.36	99.97	36.64

CALENDAR 7/2021, FISCAL 7/2021 PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
100-16-4060	FUEL SALES	450,000.00	43,116.08	288,052.16	64.01	161,947.84
100-16-4920	MISCELLANEOUS INCOME	8,000.00		4,840.32	60.50	3,159.68
100-16-4930	PROCEEDS FROM GRANT	3,205,000.00	305,295.00	1,885,077.00	58.82	1,319,923.00
100-16-4963	HANGER RENTAL FEES	20,000.00	945.00	10,395.00	51.98	9,605.00
	AIRPORT TOTAL	3,821,000.00	487,319.44	2,326,327.84	60.88	1,494,672.16
	BUILDING DEPARTMENT					
100-18-4320	BUILDING PERMITS	15,000.00	2,610.35	10,971.05	73.14	4,028.95
100-18-4321	DEPARTMENT TRANSFERS IN	370,000.00	30,833.34	215,833.38	58.33	154,166.62
	BUILDING TOTAL	385,000.00	33,443.69	226,804.43	58.91	158,195.57
	ANIMAL SHELTER DEPARTMENT					
100-19-4410	ANIMAL SHELTER FINES	1,000.00				1,000.00
100-19-4910	ANIMAL SHELTER FEES	45,000.00	3,008.00	22,243.53	49.43	22,756.47
100-19-4911	ANIMAL SHELTER-ST. ROBERT/FLW	109,500.00	26,708.33	60,333.33	55.10	49,166.67
100-19-4920	ANIMAL SHELTER-DONATIONS	25,000.00	845.00	22,024.79	88.10	2,975.21
100-19-4930	PROCEEDS FROM GRANT	4,000.00				4,000.00
	ANIMAL SHELTER TOTAL	184,500.00	30,561.33	104,601.65	56.69	79,898.35
	TRANSFERS DEPARTMENT					
	TOTAL REVENUE	8,626,850.00	790,812.79	4,925,352.03	57.09	3,701,497.97
	CITY HALL DEPARTMENT					
100-11-6010	SALARIES	480,000.00	54,072.80	264,976.73	55.20	215,023.27
100-11-6020	PAYROLL TAXES	35,000.00	4,075.43	19,919.82	56.91	15,080.18
100-11-6030	HEALTH INSURANCE	83,000.00	6,442.60	43,638.84	52.58	39,361.16
100-11-6040	LAGERS	91,000.00	6,534.64	51,101.01	56.15	39,898.99
100-11-6050	UNEMPLOYMENT WAGES	1,000.00				1,000.00
100-11-6070	UNIFORMS	1,400.00				1,400.00
100-11-6120	SHARED SUPPLIES	20,000.00	822.71	7,087.78	35.44	12,912.22
100-11-6140	SCHOOL CHANNEL 12 SUPPORT	10,000.00		2,764.40	27.64	7,235.60
100-11-6170	PRINTING & PUBLICATION	1,000.00				1,000.00
100-11-6182	MAINTENANCE & OPERATIONS	9,000.00	325.04	2,219.82	24.66	6,780.18
100-11-6210	LEGAL FEES	12,500.00				12,500.00
100-11-6220	AUDIT EXPENSE	1,750.00	185.71	1,614.30	92.25	135.70
100-11-6240	ELECTION EXPENSE	3,000.00		2,627.89	87.60	372.11
100-11-6260	DUES & MEMBERSHIPS	6,000.00		1,127.00	18.78	4,873.00
100-11-6270	CHAMBER OF COMMERCE	1,200.00	943.50	1,163.50	96.96	36.50
100-11-6305	ECONOMIC DEVELOPMENT	50,000.00	25,000.00	26,048.00	52.10	23,952.00
100-11-6310	INSURANCE	77,500.00	280.00	79,192.28	102.18	1,692.28-
100-11-6320	TRAINING/TRAVEL/MILEAGE	10,000.00	987.24	4,694.08	46.94	5,305.92
100-11-6330	RECORDING FEE	300.00				300.00
100-11-6370	EMPLOYEE PROGRAMS	1,000.00	12.06	525.24	52.52	474.76

CALENDAR 7/2021, FISCAL 7/2021 PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
100-11-6510	UTILITIES	1,000.00	152.06	1,144.38	114.44	144.38-
100-11-6520	PHONE/FAX/INTERNET	18,000.00	1,601.47	17,339.29	96.33	660.71
100-11-6560	COPY MACHINE	1,500.00	89.33	674.07	44.94	825.93
100-11-6630	CONTRACT WORK	26,000.00	5,785.37	26,162.75	100.63	162.75-
100-11-6710	GAS, OIL & TIRES	2,000.00	181.41	630.07	31.50	1,369.93
100-11-6800	MISCELLANEOUS	20,000.00	878.58	4,194.26	20.97	15,805.74
100-11-6805	CONTINGENCY FUND	20,000.00	975.00	14,158.03	70.79	5,841.97
100-11-6810	LEASE PAYMENTS	539,000.00		489,944.57	90.90	49,055.43
100-11-6820	MAYOR	3,600.00	300.00	2,100.00	58.33	1,500.00
100-11-6835	OFFICE EQUIPMENT	3,000.00	1,332.22	1,902.61	63.42	1,097.39
100-11-6836	IT EXPENSES	25,000.00	749.99	14,601.06	58.40	10,398.94
100-11-6840	GRADUATION PROGRAM	750.00				750.00
100-11-6935	CODIFICATION	8,000.00		6,839.00	85.49	1,161.00
100-11-6950	POSTAGE	1,000.00		179.38	17.94	820.62
100-11-7000	DRUG TESTING	300.00		260.00	86.67	40.00
100-11-7001	AMERICAN RESCUE PLAN	350,000.00				350,000.00
100-11-7021	FUNDS TO RESERVES	50,000.00				50,000.00
	CITY HALL TOTAL	1,963,800.00	111,727.16	1,088,830.16	55.45	874,969.84
	POLICE DEPARTMENT					
100-12-6010	SALARIES	550,000.00	63,418.05	299,630.55	54.48	250,369.45
100-12-6020	PAYROLL TAXES	40,000.00	4,822.70	22,759.42	56.90	17,240.58
100-12-6030	HEALTH INSURANCE	105,000.00	8,596.22	54,454.90	51.86	50,545.10
100-12-6040	LAGERS	91,000.00	5,927.92	42,520.68	46.73	48,479.32
100-12-6120	SUPPLIES	3,750.00	149.20	1,232.80	32.87	2,517.20
100-12-6170	PRINTING & PUBLICATION	2,000.00		25.00	1.25	1,975.00
100-12-6182	MAINTENANCE & OPERATIONS	7,000.00	862.91	4,907.36	70.11	2,092.64
100-12-6210	LEGAL	5,000.00				5,000.00
100-12-6220	AUDIT EXPENSE	1,750.00	185.71	1,614.28	92.24	135.72
100-12-6260	DUES & MEMBERSHIPS	1,750.00	90.00	940.00	53.71	810.00
100-12-6310	INSURANCE	37,500.00		37,134.96	99.03	365.04
100-12-6320	TRAINING/TRAVEL/MILEAGE	6,000.00	3,173.58	5,357.20	89.29	642.80
100-12-6370	EMPLOYEE PROGRAMS	500.00	12.06	525.24	105.05	25.24-
100-12-6440	MOTOR EQUIPMENT M & R	18,000.00	1,039.07	16,065.61	89.25	1,934.39
100-12-6520	PHONE/FAX/INTERNET	7,500.00	914.08	4,312.33	57.50	3,187.67
100-12-6550	UNIFORMS & EQUIPMENT	6,500.00	3,661.76	4,344.26	66.83	2,155.74
100-12-6560	COPY MACHINE	2,500.00	89.33	1,135.31	45.41	1,364.69
100-12-6630	CONTRACT WORK	20,000.00	6,220.00	10,830.60	54.15	9,169.40
100-12-6710	GAS, OIL & TIRES	25,000.00	6,054.70	20,198.81	80.80	4,801.19
100-12-6800	MISCELLANEOUS EXPENSE	4,000.00	1,938.00	1,938.00	48.45	2,062.00
100-12-6835	OFFICE EQUIPMENT	2,000.00	424.59	424.59	21.23	1,575.41
100-12-6880	K-9 EXPENSES	3,400.00		225.37	6.63	3,174.63
100-12-6925	911 COMMUNICATIONS	14,000.00	2,130.00	10,159.11	72.57	3,840.89
100-12-6950	POSTAGE	700.00		179.38	25.63	520.62
	POLICE TOTAL	954,850.00	109,709.88	540,915.76	56.65	413,934.24
	COURT DEPARTMENT					
100-13-6010	SALARIES	103,500.00	9,916.80	49,584.01	47.91	53,915.99

CALENDAR 7/2021, FISCAL 7/2021 PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
100-13-6020	PAYROLL TAXES	9,000.00	754.49	3,766.27	41.85	5,233.73
100-13-6030	HEALTH INSURANCE	19,000.00	753.66	5,275.62	27.77	13,724.38
100-13-6040	LAGERS	21,000.00	1,302.41	7,788.02	37.09	13,211.98
100-13-6120	SHARED SUPPLIES	500.00		419.16	83.83	80.84
100-13-6182	MAINTENANCE & OPERATIONS			91.07		91.07-
100-13-6220	AUDIT EXPENSE	1,750.00	185.71	1,614.28	92.24	135.72
100-13-6260	DUES & MEMBERSHIPS	300.00				300.00
100-13-6320	TRAINING/TRAVEL/MILEAGE	1,100.00		550.00	50.00	550.00
100-13-6370	EMPLOYEE PROGRAMS	500.00	12.06	525.24	105.05	25.24-
100-13-6420	EQUIPMENT M & R	200.00				200.00
100-13-6560	COPY MACHINE	850.00	89.33	597.08	70.24	252.92
100-13-6630	CONTRACT WORK	18,000.00	1,500.00	17,210.00	95.61	790.00
100-13-6800	MISCELLANEOUS	250.00				250.00
100-13-6830	FIXED ASSETS	2,000.00				2,000.00
100-13-6895	JAIL CONFINEMENT	500.00				500.00
100-13-6950	POSTAGE	125.00		179.38	143.50	54.38-
	COURT TOTAL	178,575.00	14,514.46	87,600.13	49.06	90,974.87
	STREET DEPARTMENT					
100-14-6010	SALARIES	154,000.00	14,515.20	70,307.43	45.65	83,692.57
100-14-6020	PAYROLL TAXES	12,000.00	1,098.94	5,313.37	44.28	6,686.63
100-14-6030	HEALTH INSURANCE	37,000.00	801.62	9,247.20	24.99	27,752.80
100-14-6040	LAGERS	30,000.00	1,541.64	12,203.16	40.68	17,796.84
100-14-6120	SUPPLIES	17,900.00	479.76	8,719.37	48.71	9,180.63
100-14-6121	STREET IMPROVE/MAINT/REPAIRS	250,000.00	789.25	200,961.86	80.38	49,038.14
100-14-6182	MAINTENANCE & OPERATIONS	2,500.00	1,145.39	2,676.62	107.06	176.62-
100-14-6190	SIGNS	2,750.00		5,483.29	199.39	2,733.29-
100-14-6191	SIDEWALKS	30,000.00				30,000.00
100-14-6220	AUDIT EXPENSE	1,750.00	185.71	1,614.28	92.24	135.72
100-14-6310	INSURANCE	16,000.00		15,472.90	96.71	527.10
100-14-6320	TRAINING & TRAVEL	200.00		92.40	46.20	107.60
100-14-6370	EMPLOYEE PROGRAMS	500.00	12.06	525.24	105.05	25.24-
100-14-6440	MOTOR EQUIPMENT M & R	25,000.00	680.24	25,448.36	101.79	448.36-
100-14-6520	PHONE/FAX/INTERNET	600.00	88.79	312.07	52.01	287.93
100-14-6560	COPY MACHINE	600.00	89.33	619.58	103.26	19.58-
100-14-6710	GAS, OIL & TIRES	30,000.00	2,760.09	10,789.18	35.96	19,210.82
100-14-6720	TOOL EXPENSE	3,500.00	314.84	2,265.59	64.73	1,234.41
100-14-6800	MISCELLANEOUS EXPENSE	2,000.00	600.50	720.70	36.04	1,279.30
100-14-6810	LEASE PAYMENTS	230,000.00	204.00	155,858.48	67.76	74,141.52
100-14-6850	UNIFORMS	6,200.00	755.77	4,861.86	78.42	1,338.14
100-14-6860	POSTAGE	100.00	8.55	165.43	165.43	65.43-
100-14-6905	CHEMICALS	850.00		406.93	47.87	443.07
100-14-7000	DRUG TESTING	400.00		201.30	50.33	198.70
	STREET TOTAL	853,850.00	26,071.68	534,266.60	62.57	319,583.40
	AIRPORT DEPARTMENT					
100-16-6010	SALARIES	108,000.00	12,122.40	60,686.07	56.19	47,313.93

CALENDAR 7/2021, FISCAL 7/2021 PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
100-16-6020	PAYROLL TAXES	9,000.00	918.13	4,588.78	50.99	4,411.22
100-16-6030	HEALTH INSURANCE	1,000.00	1,468.49	1,811.03	181.10	811.03-
100-16-6040	LAGERS	21,000.00	1,592.08	11,837.30	56.37	9,162.70
100-16-6050	UNEMPLOYMENT WAGES	5,000.00				5,000.00
100-16-6120	SUPPLIES	3,000.00	272.62	1,296.31	43.21	1,703.69
100-16-6170	MARKETING PRINTING & PUBLIC.	40,000.00	1,713.98	18,752.81	46.88	21,247.19
100-16-6182	MAINTENANCE & OPERATIONS	25,000.00	1,873.39	15,967.53	63.87	9,032.47
100-16-6220	AUDIT EXPENSE	5,000.00	4,185.77	5,614.34	112.29	614.34-
100-16-6260	DUES & MEMBERSHIPS	450.00				450.00
100-16-6270	LAND LEASE/BASE LEASE	6,350.00				6,350.00
100-16-6280	ENGINEERING			59,400.55		59,400.55-
100-16-6310	INSURANCE	32,000.00	200.00	40,230.80	125.72	8,230.80-
100-16-6320	TRAINING/TRAVEL/MILEAGE	2,500.00		10.06	.40	2,489.94
100-16-6370	EMPLOYEE PROGRAMS	500.00	12.06	525.22	105.04	25.22-
100-16-6510	UTILITIES	15,000.00		8,250.00	55.00	6,750.00
100-16-6520	PHONE/FAX/INTERNET/CABLE	7,500.00	333.63	3,418.60	45.58	4,081.40
100-16-6550	EQUIPMENT RENTAL			61.45		61.45-
100-16-6560	COPY MACHINE	800.00	89.33	597.08	74.64	202.92
100-16-6630	CONTRACT WORK	3,120,000.00	279,216.00	1,777,509.00	56.97	1,342,491.00
100-16-6710	GAS, OIL & TIRES	4,000.00	549.48	2,489.54	62.24	1,510.46
100-16-6720	TOOLS	1,000.00	267.22	366.12	36.61	633.88
100-16-6730	PETROLEUM PROD INVENTORY	350,000.00	40,545.22	176,580.70	50.45	173,419.30
100-16-6800	MISCELLANEOUS			7,768.50		7,768.50-
100-16-6810	LEASE PAYMENTS	31,704.98	17,470.75	34,941.50	110.21	3,236.52-
100-16-6830	FIXED ASSETS	53,500.00		14,187.54	26.52	39,312.46
100-16-6850	UNIFORMS	900.00	290.92	597.22	66.36	302.78
100-16-6950	POSTAGE	200.00		179.38	89.69	20.62
100-16-7000	DRUG TESTING	250.00		66.50	26.60	183.50
	AIRPORT TOTAL	3,843,654.98	363,121.47	2,247,733.93	58.48	1,595,921.05
	FIRE PROTECT DEPARTMENT					
100-17-6670	FIRE PROTECTION CONTRACT	315,365.88		236,524.41	75.00	78,841.47
	FIRE PROTECT TOTAL	315,365.88	.00	236,524.41	75.00	78,841.47
	BUILDING DEPARTMENT					
100-18-6010	SALARIES	262,000.00	13,906.59	78,486.01	29.96	183,513.99
100-18-6020	PAYROLL TAXES	21,000.00	1,041.56	5,860.96	27.91	15,139.04
100-18-6030	HEALTH INSURANCE	53,000.00	2,144.49	19,300.41	36.42	33,699.59
100-18-6040	LAGERS	51,000.00	1,220.92	13,430.91	26.34	37,569.09
100-18-6120	SUPPLIES	1,000.00		57.73	5.77	942.27
100-18-6170	PRINTING & PUBLICATION	250.00	35.00	73.87	29.55	176.13
100-18-6182	MAINTENANCE & OPERATIONS	4,500.00	100.81	795.76	17.68	3,704.24
100-18-6220	AUDIT EXPENSE	1,750.00	185.71	1,614.28	92.24	135.72
100-18-6260	DUES & MEMBERSHIP	1,500.00				1,500.00
100-18-6320	TRAINING/TRAVEL/MILEAGE	2,500.00		30.92	1.24	2,469.08
100-18-6370	EMPLOYEE PROGRAMS	500.00	12.06	525.22	105.04	25.22-
100-18-6520	PHONE/FAX/INTERNET	1,800.00	88.79	535.07	29.73	1,264.93

CALENDAR 7/2021, FISCAL 7/2021 PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
100-18-6560	COPY MACHINE	1,000.00	89.33	597.08	59.71	402.92
100-18-6710	GAS, OIL & TIRES	7,500.00	695.21	2,884.08	38.45	4,615.92
100-18-6720	TOOL EXPENSE	1,500.00		155.37	10.36	1,344.63
100-18-6830	FIXED ASSETS	37,500.00				37,500.00
100-18-6850	UNIFORMS	4,500.00	574.29	2,664.53	59.21	1,835.47
100-18-6950	POSTAGE	500.00		179.38	35.88	320.62
100-18-7000	DRUG TESTING	200.00		259.50	129.75	59.50-
	BUILDING TOTAL	453,500.00	20,094.76	127,451.08	28.10	326,048.92
	ANIMAL SHELTER DEPARTMENT					
100-19-6010	SALARIES	150,000.00	20,221.44	92,330.94	61.55	57,669.06
100-19-6020	PAYROLL TAXES	11,000.00	1,542.18	7,016.53	63.79	3,983.47
100-19-6030	HEALTH INSURANCE	30,000.00	2,868.45	17,219.83	57.40	12,780.17
100-19-6040	LAGERS	16,500.00	1,112.82	12,302.49	74.56	4,197.51
100-19-6120	SUPPLIES	3,500.00		3,266.42	93.33	233.58
100-19-6182	MAINTENANCE & OPERATIONS	8,000.00	514.64	2,478.24	30.98	5,521.76
100-19-6220	AUDIT EXPENSE	1,750.00	185.71	1,614.28	92.24	135.72
100-19-6260	DUES & MEMBERSHIPS	450.00		373.06	82.90	76.94
100-19-6310	INSURANCE	3,100.00		3,094.58	99.83	5.42
100-19-6320	TRAINING & TRAVEL	1,500.00		418.33	27.89	1,081.67
100-19-6331	CONVENIENCE FEE EXPENSE	1,000.00				1,000.00
100-19-6370	EMPLOYEE PROGRAM	500.00	12.06	525.22	105.04	25.22-
100-19-6520	TELEPHONE	2,500.00	177.58	834.35	33.37	1,665.65
100-19-6550	UNIFORMS & EQUIPMENT	1,000.00		766.32	76.63	233.68
100-19-6560	COPY MACHINE	800.00	89.34	596.99	74.62	203.01
100-19-6710	GAS, OIL & TIRES	2,500.00	243.34	830.08	33.20	1,669.92
100-19-6800	MISCELLANEOUS EXPENSE	2,000.00		1,695.30	84.77	304.70
100-19-6830	FIXED ASSETS	5,000.00		2,323.18	46.46	2,676.82
100-19-6835	OFFICE EQUIPMENT	1,000.00		631.97	63.20	368.03
100-19-6850	MICROCHIPPING	5,000.00	1,487.83	1,587.03	31.74	3,412.97
100-19-6885	VET EXPENSES	35,000.00	2,601.20	27,583.35	78.81	7,416.65
100-19-6890	MEDICATIONS	10,000.00	527.28	6,176.45	61.76	3,823.55
100-19-6950	POSTAGE	300.00		179.38	59.79	120.62
100-19-7000	DRUG FEES	300.00		194.28	64.76	105.72
	ANIMAL SHELTER TOTAL	292,700.00	31,583.87	184,038.60	62.88	108,661.40
	TRANSFERS DEPARTMENT					
	TOTAL EXPENSES	8,856,295.86	676,823.28	5,047,360.67	56.99	3,808,935.19
	C. I. D. FUND					
	CITY HALL DEPARTMENT					
150-11-4012	CID REIMBURSEMENT	55,000.00				55,000.00
	CITY HALL TOTAL	55,000.00	.00	.00	.00	55,000.00
	TRANSFERS DEPARTMENT					

CALENDAR 7/2021, FISCAL 7/2021 PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
	TOTAL REVENUE	55,000.00	.00	.00	.00	55,000.00
			PARK FUND			
			PARK DEPARTMENT			
200-21-4201	PARKS & RECREATION TAX	145,000.00	12,502.93	82,960.95	57.21	62,039.05
200-21-4202	CAPITAL IMPROVEMENT TAX	270,000.00	26,738.72	183,253.92	67.87	86,746.08
200-21-4203	PAVILION RENTAL	8,000.00	675.00	5,911.50	73.89	2,088.50
200-21-4215	RV PARK INCOME	42,500.00	5,742.00	24,809.00	58.37	17,691.00
200-21-4320	PARK ACQ. PERMIT FEE	3,000.00		1,150.00	38.33	1,850.00
200-21-4510	INTEREST INCOME	500.00	26.02	164.04	32.81	335.96
200-21-4920	MISCELLANEOUS INCOME	1,000.00	85.00	205.00	20.50	795.00
200-21-4940	GRANT INCOME	25,000.00		23,340.13	93.36	1,659.87
	PARK TOTAL	495,000.00	45,769.67	321,794.54	65.01	173,205.46
			YOUTH SPORTS DEPARTMENT			
200-23-4000	CITY OF ST. ROBERT	31,000.00	29,829.17	29,829.17	96.22	1,170.83
200-23-4005	DONATIONS	4,000.00	.93	2,330.93	58.27	1,669.07
200-23-4010	REGISTRATIONS	40,000.00	4,155.00	29,220.14	73.05	10,779.86
200-23-4215	YOUTH SPORTS FUNDRAISERS	1,500.00	48.00	821.00	54.73	679.00
200-23-4232	CITY OF WAYNESVILLE	31,000.00				31,000.00
200-23-4920	MISCELLANEOUS INCOME		10.00	80.00		80.00-
	YOUTH SPORTS TOTAL	107,500.00	34,043.10	62,281.24	57.94	45,218.76
			TRANSFERS DEPARTMENT			
	TOTAL REVENUE	602,500.00	79,812.77	384,075.78	63.75	218,424.22
			PARK DEPARTMENT			
200-21-6010	SALARIES	130,000.00	21,029.30	68,384.57	52.60	61,615.43
200-21-6020	PAYROLL TAXES	13,000.00	1,606.72	5,220.13	40.15	7,779.87
200-21-6030	HEALTH INSURANCE	38,000.00	2,859.32	17,870.75	47.03	20,129.25
200-21-6040	LAGERS EXPENSE	30,000.00	1,090.28	9,599.65	32.00	20,400.35
200-21-6120	SUPPLIES	6,500.00		3,618.23	55.67	2,881.77
200-21-6170	PRINTING & PUBLICATION	250.00				250.00
200-21-6182	MAINTENANCE & OPERATIONS	15,000.00	5,582.16	15,614.48	104.10	614.48-
200-21-6220	AUDIT EXPENSE	1,750.00	185.71	1,614.28	92.24	135.72
200-21-6280	ENGINEERING	1,000.00				1,000.00
200-21-6310	INSURANCE	6,500.00		6,189.16	95.22	310.84
200-21-6320	TRAINING/TRAVEL/MILEAGE	100.00		23.46	23.46	76.54
200-21-6370	EMPLOYEE PROGRAMS	500.00	12.06	525.22	105.04	25.22-
200-21-6520	PHONE/FAX/INTERNET	1,800.00	173.74	924.37	51.35	875.63
200-21-6710	GAS, OIL & TIRES	7,000.00	1.75	1,680.17	24.00	5,319.83
200-21-6720	TOOL EXPENSE	2,000.00		1,560.50	78.03	439.50
200-21-6800	MISCELLANEOUS EXPENSE	4,000.00	513.36	2,518.06	62.95	1,481.94

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ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
200-21-6830	CAP IMPROVEMENTS/FIXED ASSETS	70,000.00	627.39	2,130.05	3.04	67,869.95
200-21-6850	UNIFORMS	6,000.00	475.65	3,244.13	54.07	2,755.87
200-21-7000	DRUG TESTING	150.00		158.14	105.43	8.14-
200-21-7020	PORTA POT RENTAL		110.00	660.00		660.00-
	PARK TOTAL	333,550.00	34,267.44	141,535.35	42.43	192,014.65
	YOUTH SPORTS DEPARTMENT					
200-23-6010	SALARIES	45,000.00	6,119.80	23,407.81	52.02	21,592.19
200-23-6020	PAYROLL TAXES	3,500.00	456.21	1,740.48	49.73	1,759.52
200-23-6030	HEALTH INSURANCE	9,000.00	1,429.66	5,718.64	63.54	3,281.36
200-23-6040	LAGER EXPENSE	5,400.00	847.26	3,778.76	69.98	1,621.24
200-23-6050	UNEMPLOYMENT WAGES			2,421.19		2,421.19-
200-23-6120	SUPPLIES	1,200.00		551.29	45.94	648.71
200-23-6220	AUDIT EXPENSE	1,750.00	185.71	1,614.28	92.24	135.72
200-23-6235	SPRING SOCCER	8,500.00		8,306.97	97.73	193.03
200-23-6245	BASEBALL	15,000.00	4,560.00	18,220.13	121.47	3,220.13-
200-23-6255	FALL SOCCER	4,000.00	261.95	261.95	6.55	3,738.05
200-23-6265	WRESTLING	2,000.00				2,000.00
200-23-6276	BASKETBALL	2,500.00				2,500.00
200-23-6290	CHEERLEADING	1,500.00				1,500.00
200-23-6310	INSURANCE	2,000.00	563.00	1,124.75	56.24	875.25
200-23-6325	CONCESSION EXPENSE			11.88		11.88-
200-23-6520	TELEPHONE	500.00	88.79	327.84	65.57	172.16
200-23-6550	VOLLEYBALL	2,500.00				2,500.00
200-23-6630	CONTRACT LABOR	15,000.00		1,775.00	11.83	13,225.00
200-23-6710	GAS, OIL & TIRES	200.00				200.00
200-23-6800	MISCELLANEOUS EXPENSE	7,000.00	101.39	6,448.53	92.12	551.47
200-23-6850	UNIFORMS FOR WSR STAFF	300.00				300.00
200-23-7020	PORT-A-POTTY RENTAL	1,500.00		110.00	7.33	1,390.00
	YOUTH SPORTS TOTAL	128,350.00	14,613.77	75,819.50	59.07	52,530.50
	TRANSFERS DEPARTMENT					
	TOTAL EXPENSES	461,900.00	48,881.21	217,354.85	47.06	244,545.15
	ELECTRIC FUND					
	ELECTRIC DEPARTMENT					
500-51-4100	PENALTIES	80,000.00	3,494.08	43,676.07	54.60	36,323.93
500-51-4120	RECONNECT	4,000.00				4,000.00
500-51-4130	POLE RENTAL	11,000.00				11,000.00
500-51-4510	INTEREST INCOME	15,000.00	2,541.86	15,131.73	100.88	131.73-
500-51-4810	NEW ELECTRIC SERVICE	5,000.00	450.00	2,495.00	49.90	2,505.00
500-51-4820	UTILITY BILLS-ELECTRIC	6,800,000.00	621,999.65	4,074,875.25	59.92	2,725,124.75
500-51-4920	MISCELLANEOUS INCOME	55,000.00	799.37	25,736.29	46.79	29,263.71
500-51-4930	PROCEEDS FROM LOAN	380,000.00				380,000.00

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ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
	ELECTRIC TOTAL	7,350,000.00	629,284.96	4,161,914.34	56.62	3,188,085.66
			TRANSFERS DEPARTMENT			
500-98-4022	TRANSFERS IN		52,500.00	52,500.00		52,500.00-
	TRANSFERS TOTAL	.00	52,500.00	52,500.00	.00	52,500.00-
	TOTAL REVENUE	7,350,000.00	681,784.96	4,214,414.34	57.34	3,135,585.66
			ELECTRIC DEPARTMENT			
500-51-6010	SALARIES	260,000.00	31,093.44	144,927.31	55.74	115,072.69
500-51-6020	PAYROLL TAXES	20,000.00	2,364.76	10,987.64	54.94	9,012.36
500-51-6030	HEALTH INSURANCE	55,000.00	5,718.64	24,971.09	45.40	30,028.91
500-51-6040	LAGERS EXPENSE	47,000.00	2,753.64	22,295.68	47.44	24,704.32
500-51-6120	SUPPLIES	1,000.00		133.44	13.34	866.56
500-51-6180	PLANT EXT.-MATERIAL	150,000.00	25,001.94	60,673.24	40.45	89,326.76
500-51-6182	MAINTENANCE & OPERATIONS	60,000.00	1,587.64	14,573.91	24.29	45,426.09
500-51-6220	AUDIT EXPENSE	1,750.00	185.71	1,614.28	92.24	135.72
500-51-6260	DUES & MEMBERSHIPS	2,500.00		2,396.00	95.84	104.00
500-51-6280	ENGINEERING	230,000.00	25.93	102,639.92	44.63	127,360.08
500-51-6310	INSURANCE	62,000.00		61,891.60	99.83	108.40
500-51-6320	TRAINING/TRAVEL/MILEAGE	12,000.00	575.00	6,586.00	54.88	5,414.00
500-51-6370	EMPLOYEE PROGRAMS	500.00	12.06	525.21	105.04	25.21-
500-51-6510	UTILITIES	1,200.00	70.35	492.45	41.04	707.55
500-51-6520	PHONE/FAX/INTERNET	1,000.00	88.79	312.08	31.21	687.92
500-51-6550	EQUIPMENT RENTAL	1,000.00		105.92	10.59	894.08
500-51-6560	COPY MACHINE	1,500.00	116.87	911.24	60.75	588.76
500-51-6630	CONTRACT WORK	66,500.00		33,250.00	50.00	33,250.00
500-51-6710	GAS, OIL & TIRES	18,000.00	1,682.89	5,953.07	33.07	12,046.93
500-51-6720	TOOL EXPENSE	10,500.00	419.49	7,205.96	68.63	3,294.04
500-51-6800	MISCELLANEOUS	6,000.00	7,452.69	11,605.09	193.42	5,605.09-
500-51-6805	CONTINGENCY FUND	25,000.00		4,487.00	17.95	20,513.00
500-51-6810	LEASE PAYMENTS	380,000.00	4,020.73	167,665.78	44.12	212,334.22
500-51-6850	UNIFORMS	3,000.00	606.05	1,074.35	35.81	1,925.65
500-51-6900	ELECTRICITY PURCHASED	4,220,000.00	355,885.98	2,912,072.68	69.01	1,307,927.32
500-51-6901	ACCTS RECEIVABLE BAD DEBT	10,000.00	1,709.63	4,767.34	47.67	5,232.66
500-51-6910	ADMIN RECAPTURE FEE	223,500.00	18,625.00	130,375.00	58.33	93,125.00
500-51-6915	FUNDS TO GENERAL	521,500.00	43,458.33	304,208.31	58.33	217,291.69
500-51-6930	FUNDS TO STRT & BUILDING DEPTS	230,000.00	19,166.67	134,166.69	58.33	95,833.31
500-51-6950	POSTAGE	4,000.00	400.00	2,635.05	65.88	1,364.95
500-51-6980	COLLECTION EXPENSE	2,000.00	120.05	869.22	43.46	1,130.78
500-51-6990	PCB SAMPLING	2,500.00		147.00	5.88	2,353.00
500-51-7000	DRUG TESTING	500.00		48.14	9.63	451.86
500-51-7001	ONE CALL FEES	750.00	81.67	400.04	53.34	349.96
500-51-7010	SUBDIVISION IMP. PROGRAM	150,000.00				150,000.00
500-51-7021	FUNDS TO RESERVES	25,000.00	12,500.00	12,500.00	50.00	12,500.00
	ELECTRIC TOTAL	6,805,200.00	535,723.95	4,189,467.73	61.56	2,615,732.27
			TRANSFERS DEPARTMENT			

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ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
	TOTAL EXPENSES	6,805,200.00	535,723.95	4,189,467.73	61.56	2,615,732.27
			WATER / SEWER FUND FUND			
			WATER DEPARTMENT			
600-61-4100	PENALTIES	12,500.00	963.36	7,715.75	61.73	4,784.25
600-61-4120	RECONNECT	4,000.00				4,000.00
600-61-4810	NEW WATER SERVICE	5,000.00		1,150.00	23.00	3,850.00
600-61-4830	UTILITY BILLS-WATER	1,200,000.00	102,422.10	658,658.52	54.89	541,341.48
600-61-4920	MISCELLANEOUS INCOME	15,000.00	60.00	34,737.41	231.58	19,737.41-
600-61-4930	PROCEEDS FROM LOAN	200,000.00				200,000.00
	WATER TOTAL	1,436,500.00	103,445.46	702,261.68	48.89	734,238.32
			WASTEWATER DEPARTMENT			
600-62-4100	PENALTIES	16,000.00	1,024.98	7,857.03	49.11	8,142.97
600-62-4810	NEW SEWER SERVICE	2,500.00		700.00	28.00	1,800.00
600-62-4840	UTILITY BILLS-SEWER	910,000.00	85,777.96	557,017.35	61.21	352,982.65
600-62-4910	PULASKI SEWER DISTRICT	250,000.00	28,941.17	214,358.52	85.74	35,641.48
600-62-4920	MISCELLANEOUS INCOME	5,500.00		24,019.28	436.71	18,519.28-
600-62-4930	PROCEED FROM LOAN	200,000.00				200,000.00
	WASTEWATER TOTAL	1,384,000.00	115,744.11	803,952.18	58.09	580,047.82
			PLANT DEPARTMENT			
600-63-4910	TESTING	2,000.00				2,000.00
	PLANT TOTAL	2,000.00	.00	.00	.00	2,000.00
			TRANSFERS DEPARTMENT			
	TOTAL REVENUE	2,822,500.00	219,189.57	1,506,213.86	53.36	1,316,286.14
			WATER DEPARTMENT			
600-61-6010	SALARIES	65,500.00	6,844.96	34,862.58	53.23	30,637.42
600-61-6020	PAYROLL TAXES	5,000.00	522.54	2,659.41	53.19	2,340.59
600-61-6030	HEALTH INSURANCE	19,000.00	1,429.66	10,007.62	52.67	8,992.38
600-61-6040	LAGERS EXPENSE	12,000.00	875.63	5,939.28	49.49	6,060.72
600-61-6120	SUPPLIES	1,000.00		158.86	15.89	841.14
600-61-6170	PRINTING & PUBLICATION	500.00				500.00
600-61-6180	PLANT EXTENSION-WATER	60,000.00		34,780.69	57.97	25,219.31
600-61-6182	MAINTENANCE & OPERATIONS	120,000.00	2,539.22	79,886.12	66.57	40,113.88
600-61-6220	AUDIT EXPENSE	1,750.00	185.71	1,614.28	92.24	135.72
600-61-6260	DUES & MEMBERSHIPS	2,500.00		1,433.00	57.32	1,067.00
600-61-6280	ENGINEERING	4,000.00	3,786.16	3,786.16	94.65	213.84
600-61-6310	INSURANCE	34,500.00		34,040.38	98.67	459.62

CALENDAR 7/2021, FISCAL 7/2021 PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
600-61-6320	TRAINING/TRAVEL/MILEAGE	2,500.00		228.81	9.15	2,271.19
600-61-6370	EMPLOYEE PROGRAMS	500.00	12.06	525.21	105.04	25.21-
600-61-6480	STREET REPAIRS	5,000.00	2,897.00	5,350.79	107.02	350.79-
600-61-6510	UTILITIES	28,000.00	2,548.11	19,680.19	70.29	8,319.81
600-61-6520	PHONE/FAX/INTERNET	1,000.00	88.79	965.45	96.55	34.55
600-61-6550	EQUIPMENT RENTAL	1,000.00				1,000.00
600-61-6560	COPY MACHINE	1,000.00	116.87	911.23	91.12	88.77
600-61-6630	CONTRACT WORK	12,500.00		485.00	3.88	12,015.00
600-61-6710	GAS, OIL & TIRES	15,000.00	2,369.34	8,534.80	56.90	6,465.20
600-61-6720	TOOL EXPENSE	2,000.00		332.57	16.63	1,667.43
600-61-6800	MISCELLANEOUS EXPENSE	2,000.00		525.61	26.28	1,474.39
600-61-6805	CONTINGENCY FUND	10,000.00				10,000.00
600-61-6810	LEASE PAYMENT	355,000.00	16,680.27	292,720.80	82.46	62,279.20
600-61-6830	FIXED ASSETS	25,000.00				25,000.00
600-61-6850	UNIFORMS	1,500.00		468.09	31.21	1,031.91
600-61-6901	ACCTS RECEIVABLE BAD DEBT	7,500.00	3,250.97	3,892.67	51.90	3,607.33
600-61-6905	CHEMICALS	2,000.00				2,000.00
600-61-6910	ADMIN RECAPTURE FEE W	37,095.00	3,091.25	21,638.75	58.33	15,456.25
600-61-6915	FUNDS TO GENERAL	86,555.00	7,212.92	50,490.44	58.33	36,064.56
600-61-6930	FUNDS TO STRT & BUILDING DEPTS	80,000.00	6,666.67	46,666.69	58.33	33,333.31
600-61-6950	POSTAGE	4,200.00	400.00	2,635.04	62.74	1,564.96
600-61-6980	COLLECTION EXPENSE	2,000.00	120.05	869.21	43.46	1,130.79
600-61-7000	DRUG TESTING	500.00				500.00
600-61-7001	ONE CALL FEE	1,000.00	81.67	400.03	40.00	599.97
600-61-7010	SUBDIVISION IMP. PROGRAM	200,000.00				200,000.00
600-61-7021	FUNDS TO RESERVES	20,000.00	10,000.00	10,000.00	50.00	10,000.00
	WATER TOTAL	1,228,600.00	71,719.85	676,489.76	55.06	552,110.24
	WASTEWATER DEPARTMENT					
600-62-6010	SALARIES	94,500.00	6,727.20	50,486.06	53.42	44,013.94
600-62-6020	PAYROLL TAXES	8,000.00	509.80	3,798.26	47.48	4,201.74
600-62-6030	HEALTH INSURANCE	19,000.00	1,429.66	10,007.62	52.67	8,992.38
600-62-6040	LAGERS EXPENSE	17,000.00	1,215.65	9,765.21	57.44	7,234.79
600-62-6120	SUPPLIES	500.00		107.84	21.57	392.16
600-62-6170	PRINTING & PUBLICATION	100.00				100.00
600-62-6180	PLANT EXTENSION-W/W	50,000.00		1,830.30	3.66	48,169.70
600-62-6182	MAINTENANCE & OPERATIONS	50,000.00	6,998.62	24,931.31	49.86	25,068.69
600-62-6220	AUDIT EXPENSE	1,750.00	185.71	1,614.28	92.24	135.72
600-62-6260	DUES & MEMBERSHIPS	2,500.00		1,233.00	49.32	1,267.00
600-62-6280	ENGINEERING	15,000.00	2,230.20	2,230.20	14.87	12,769.80
600-62-6310	INSURANCE	34,500.00		34,040.38	98.67	459.62
600-62-6320	TRAINING & TRAVEL	2,500.00		282.24	11.29	2,217.76
600-62-6370	EMPLOYEE PROGRAMS	500.00	12.06	525.21	105.04	25.21-
600-62-6480	STREET REPAIRS	1,500.00				1,500.00
600-62-6510	UTILITIES-SEWER	1,200.00	66.66	645.96	53.83	554.04
600-62-6550	EQUIPMENT RENTAL	500.00				500.00
600-62-6560	COPY MACHINE	1,200.00	116.87	911.23	75.94	288.77
600-62-6630	CONTRACT WORK	3,500.00				3,500.00
600-62-6710	GAS, OIL & TIRES	4,000.00	116.87	996.45	24.91	3,003.55

CALENDAR 7/2021, FISCAL 7/2021 PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
600-62-6720	TOOL EXPENSE	1,000.00		332.56	33.26	667.44
600-62-6800	MISCELLANEOUS EXPENSE	2,000.00		5,134.42	256.72	3,134.42-
600-62-6805	CONTINGENCY	5,000.00				5,000.00
600-62-6810	LEASE PAYMENT	214,000.00	8,272.45	238,509.00	111.45	24,509.00-
600-62-6830	FIXED ASSETS	50,000.00				50,000.00
600-62-6850	UNIFORMS	2,000.00		313.69	15.68	1,686.31
600-62-6910	ADMIN RECAPTURE FEE SEWER	34,020.00	2,835.00	19,845.00	58.33	14,175.00
600-62-6915	FUNDS TO GENERAL	79,380.00	6,615.00	46,305.00	58.33	33,075.00
600-62-6930	FUNDS TO STRT & BUILDING DEPTS	80,000.00	6,666.67	46,666.69	58.33	33,333.31
600-62-6950	POSTAGE	3,500.00	400.00	2,635.04	75.29	864.96
600-62-6990	PCSD FEES	5,500.00	596.14	4,244.74	77.18	1,255.26
600-62-7000	DRUG TESTING	500.00		49.00	9.80	451.00
600-62-7001	ONE CALL FEES	600.00				600.00
600-62-7010	SUBDIVISION IMP. PROGRAM	200,000.00				200,000.00
600-62-7021	FUNDS TO RESERVES	20,000.00	10,000.00	10,000.00	50.00	10,000.00
	WASTEWATER TOTAL	1,005,250.00	54,994.56	517,440.69	51.47	487,809.31
	PLANT DEPARTMENT					
600-63-6010	SALARIES	126,500.00	14,409.61	66,407.25	52.50	60,092.75
600-63-6020	PAYROLL TAXES	11,000.00	1,079.22	4,942.43	44.93	6,057.57
600-63-6030	HEALTH INSURANCE	28,000.00	2,144.49	15,011.43	53.61	12,988.57
600-63-6040	LAGERS EXPENSE	25,000.00	1,891.83	10,141.41	40.57	14,858.59
600-63-6120	SUPPLIES	2,000.00		187.25	9.36	1,812.75
600-63-6170	PRINTING & PUBLICATIONS	250.00				250.00
600-63-6182	MAINTENANCE & OPERATIONS	35,000.00	1,607.31	18,983.36	54.24	16,016.64
600-63-6220	AUDIT EXPENSE	1,750.00	185.71	1,614.28	92.24	135.72
600-63-6260	DUES & MEMBERSHIPS	250.00		171.75	68.70	78.25
600-63-6280	ENGINEERING	15,000.00				15,000.00
600-63-6320	TRAINING/TRAVEL/MILEAGE			408.98		408.98-
600-63-6370	EMPLOYEE PROGRAM	500.00	12.01	525.17	105.03	25.17-
600-63-6520	PHONE/FAX/INTERNET	1,200.00	113.95	844.08	70.34	355.92
600-63-6560	COPY MACHINE	1,000.00	89.33	597.08	59.71	402.92
600-63-6710	GAS, OIL & TIRES	4,000.00		1,860.62	46.52	2,139.38
600-63-6720	TOOL EXPENSE	500.00				500.00
600-63-6800	MISCELLANEOUS EXPENSE	500.00				500.00
600-63-6810	LEASE PAYMENTS	256,000.00	3,008.91	47,821.24	18.68	208,178.76
600-63-6830	FIXED ASSETS	100,000.00				100,000.00
600-63-6850	UNIFORMS	1,000.00	97.40	976.38	97.64	23.62
600-63-6930	LAB EQUIPMENT	1,500.00				1,500.00
600-63-6950	POSTAGE	4,000.00	400.00	2,635.04	65.88	1,364.96
600-63-7000	DRUG TESTING	200.00		48.14	24.07	151.86
600-63-7010	LAB TESTING	6,000.00		1,245.00	20.75	4,755.00
	PLANT TOTAL	621,150.00	25,039.77	174,420.89	28.08	446,729.11
	TRANSFERS DEPARTMENT					
	TOTAL EXPENSES	2,855,000.00	151,754.18	1,368,351.34	47.93	1,486,648.66

CALENDAR 7/2021, FISCAL 7/2021 PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
		TRASH FUND				
		TRASH DEPARTMENT				
700-71-4850	GARBAGE INCOME	292,000.00	28,592.72	192,400.86	65.89	99,599.14
	TRASH TOTAL	292,000.00	28,592.72	192,400.86	65.89	99,599.14
		TRANSFERS DEPARTMENT				
	TOTAL REVENUE	292,000.00	28,592.72	192,400.86	65.89	99,599.14
		TRASH DEPARTMENT				
700-71-6875	GARBAGE CONTRACT EXPENSE	260,000.00	22,774.50	158,586.00	60.99	101,414.00
700-71-6901	ACCTS RECEIVABLE BAD DEBT	2,000.00	231.18	523.94	26.20	1,476.06
700-71-7021	FUNDS TO RESERVES	30,000.00	15,000.00	15,000.00	50.00	15,000.00
	TRASH TOTAL	292,000.00	38,005.68	174,109.94	59.63	117,890.06
		TRANSFERS DEPARTMENT				
	TOTAL EXPENSES	292,000.00	38,005.68	174,109.94	59.63	117,890.06
		NATURAL GAS FUND				
		NATURAL GAS DEPARTMENT				
800-81-4100	PENALTIES	9,000.00	115.10	7,588.40	84.32	1,411.60
800-81-4120	RECONNECT	4,500.00				4,500.00
800-81-4810	NEW SERVICES	5,000.00		375.00	7.50	4,625.00
800-81-4860	NATURAL GAS REVENUES	1,400,000.00	28,665.95	1,199,380.21	85.67	200,619.79
800-81-4870	INCOME FROM RICHLAND	300,000.00	11,498.92	240,236.90	80.08	59,763.10
800-81-4920	MISECLLANEOUS INCOME	1,500.00		2,622.47	174.83	1,122.47-
800-81-4930	PROCEEDS FROM LOAN	50,000.00				50,000.00
	NATURAL GAS TOTAL	1,770,000.00	40,279.97	1,450,202.98	81.93	319,797.02
		TRANSFERS DEPARTMENT				
	TOTAL REVENUE	1,770,000.00	40,279.97	1,450,202.98	81.93	319,797.02
		NATURAL GAS DEPARTMENT				
800-81-6010	SALARIES	75,000.00	7,688.71	39,189.09	52.25	35,810.91
800-81-6020	PAYROLL TAXES	6,000.00	586.50	2,987.02	49.78	3,012.98
800-81-6030	HEALTH INSURANCE	19,000.00	1,429.66	10,007.62	52.67	8,992.38
800-81-6040	LAGERS	14,000.00	947.20	6,679.99	47.71	7,320.01

CALENDAR 7/2021, FISCAL 7/2021 PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
800-81-6120	SUPPLIES	1,000.00		152.08	15.21	847.92
800-81-6160	NATURAL GAS PURCHASE	725,000.00	65,321.59	611,137.53	84.29	113,862.47
800-81-6170	PRINTING & PUBLICATION	4,500.00	85.00	3,253.88	72.31	1,246.12
800-81-6180	PLANT - EXTENSION	5,000.00		300.00	6.00	4,700.00
800-81-6182	MAINTENANCE & OPERATIONS	15,000.00	183.00	15,099.81	100.67	99.81-
800-81-6210	LEGAL	5,000.00		771.56	15.43	4,228.44
800-81-6220	AUDIT EXPENSE	1,750.00	185.71	1,614.28	92.24	135.72
800-81-6260	DUES & MEMBERSHIP	1,800.00	19.00	584.15	32.45	1,215.85
800-81-6280	ENGINEERING	500.00	207.46	207.46	41.49	292.54
800-81-6310	INSURANCE	9,500.00		9,283.74	97.72	216.26
800-81-6320	TRAINING/TRAVEL/MILEAGE	2,000.00		162.08	8.10	1,837.92
800-81-6370	EMPLOYEE PROGRAM	500.00	12.04	524.97	104.99	24.97-
800-81-6520	PHONE/FAX/INTERNET	600.00	88.79	312.07	52.01	287.93
800-81-6560	COPY MACHINE	1,000.00	116.86	910.91	91.09	89.09
800-81-6630	CONTRACT WORK	1,000.00				1,000.00
800-81-6710	GAS, OIL & TIRES	4,500.00	360.71	1,921.76	42.71	2,578.24
800-81-6720	TOOL EXPENSE	2,500.00		332.56	13.30	2,167.44
800-81-6800	MISCELLANEOUS EXPENSE	2,000.00				2,000.00
800-81-6805	CONTINGENCY FUND	25,000.00				25,000.00
800-81-6810	LEASE PAYMENTS	40,000.00	121.17	32,304.17	80.76	7,695.83
800-81-6830	FIXED ASSETS	15,000.00				15,000.00
800-81-6850	LAUNDRY & SANITATION	3,500.00	349.95	2,301.07	65.74	1,198.93
800-81-6901	ACCTS RECEIVABLE BAD DEBT	2,000.00	66.83	2,017.85	100.89	17.85-
800-81-6910	ADMIN RECAPTURE FEE GAS	44,850.00	3,737.50	26,162.50	58.33	18,687.50
800-81-6915	FUNDS TO GENERAL	104,650.00	8,720.83	61,045.81	58.33	43,604.19
800-81-6930	FUNDS TO STRT & BUILDING DEPTS	165,000.00	13,750.00	96,250.00	58.33	68,750.00
800-81-6950	POSTAGE	3,500.00	400.00	2,635.08	75.29	864.92
800-81-6980	COLLECTION EXPENSE	2,000.00	120.04	869.17	43.46	1,130.83
800-81-7000	DRUG TESTING	500.00				500.00
800-81-7001	ONE CALL FEES	800.00	81.66	399.98	50.00	400.02
800-81-7010	SUBDIVISION IMP. PROGRAM	50,000.00				50,000.00
800-81-7021	FUNDS TO RESERVES	10,000.00	5,000.00	5,000.00	50.00	5,000.00
	NATURAL GAS TOTAL	1,363,950.00	109,580.21	934,418.19	68.51	429,531.81
	TRANSFERS DEPARTMENT					
	TOTAL EXPENSES	1,363,950.00	109,580.21	934,418.19	68.51	429,531.81
	NID FUND					
	TRANSFERS DEPARTMENT					
	Report Total	884,504.14	279,704.27	741,597.13	83.84	142,907.01

AN ORDINANCE ESTABLISHING THE POSITION OF ECONOMIC DEVELOPMENT COORDINATOR FOR THE CITY OF WAYNESVILLE, MISSOURI; PROVIDING FOR THE APPOINTMENT; CLASSIFICATION; DUTIES OF SUCH OFFICE; SALARY AND ESTABLISHING PROCEDURES GOVERNING THE REMOVAL OF SAID COORDINATOR; FIXING AN EFFECTIVE DATE

WHEREAS, the general welfare and quality of life of the citizens of the City of Waynesville, Missouri are beneficially impacted by the growth and economic development of the City;

WHEREAS, in order to promote community vitality and encourage efforts to expand the local economy, the City Council hereby establishes the position of Economic Development Coordinator in an effort to introduce new business and job opportunities to the City of Waynesville.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF WAYNESVILLE, MO AS FOLLOWS:

Section 1. The position of Economic Development Coordinator is hereby created for the City of Waynesville, Missouri.

Section 2. Classification of Coordinator

1. The Economic Development Coordinator shall be a full-time, temporary position that will serve from the date of hire to no later than December 31st, 2024. Based on yearly evaluations and the productivity of the position, the City Council shall make the determination to extend the time of service, reclassify the position as full-time permanent or terminate the position.

2. The Economic Development Coordinator shall be afforded all the benefits and provisions of a full-time permanent employee while employed by the City.

Section 3. Appointment

The Economic Development Coordinator shall be appointed according to the procedure outlined in Chapter 116(A)(1). That procedure shall be as follows:

1. All qualifying applications shall be forwarded by the City Clerk to the Hiring Board.
2. The Hiring Board shall consist of five (5) members of City Administrative Leadership including, but not limited to:

    a. City Clerk
    b. Deputy City Clerk
    c. Finance Officer
    d. Electric Department Supervisor
    e. Water/Wastewater Supervisor

3. The Hiring Board shall conduct interviews of all qualifying candidates and from those candidates the top five (5) applicants shall be chosen for further review.
4. Recommendations made by the Hiring Board to the City Administrator shall be based solely on the merit and qualifications of the individuals concerned, without regard to his/her political affiliation.

5. A second interview shall be conducted by the City Administrator and Hiring Board of the top five (5) candidates.
6. From that second interview, the City Administrator shall submit the name(s) of the individual(s) best qualified for approval to the City Council and/or Mayor, and upon request, shall give his recommendation as to the individual best qualified for such appointment.
7. Recommendations made by the City Administrator shall be based solely on the merit and qualifications of the individual concerned, without regard to his/her political affiliation.
8. The office of Economic Development Coordinator shall be filled by a majority vote of the City Council.
9. The City Administrator may suspend or remove the Economic Development Coordinator, for cause and for the good of the City. Provided, however, that if the City Administrator removes the Coordinator then the Coordinator may appeal the City Administrator's decision to the Human Resources Committee if the Coordinator makes written request to the City Clerk within five (5) days after the date of such removal. The hearing shall take place at the next regular meeting of the Human Resources Committee. If the Human Resources Committee overrules the action of the City Administrator then the Coordinator shall be reinstated with pay retroactive to the date of the attempted removal by the City Administrator.

Section 4. Economic Development Coordinator – Duties of.

Under general administrative direction, plans, directs, manages, and oversees the activities and operations of Economic Development within the City, including programs and projects designed to promote community vitality and encourage efforts to expand the local economy; coordinates assigned activities with other departments and outside agencies; and provides highly responsible and complex administrative support to the City Administrator and City Clerk.

1. Representative Duties – The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

    a. Coordinates and facilitates Economic Development (ED) program and activities to achieve the City's ED strategies; assures the program activities meet City Council goals, objective and directives.
    b. Secures funding for transportation, utility infrastructure and other economic development projects and activities through the use of State and Federal grant funding and other financial resources.
    c. Select, train, motivate, and evaluate assigned personnel; provide or coordinate staff training regarding grant work; work with employees to correct deficiencies.
    d. Assists in planning and organizing ED activities to expand the tax base, encourage creation of jobs, promote tourism, improve the quality of life and facilitate a self-sustaining economy for the City; assists in developing plans to attract, assist and retain a diversified mix of businesses and public/private partnerships.

e. Assist the public with development matters and concerns; communicate development policies and ordinance requirements to citizens and the development community through pre-development meetings and public inquiries (by phone, email, or with direct citizen contact).
f. Assists with the preparation of formal and technical reports, working papers, presentations, and correspondence.
g. Reviews ED activities and develops recommendations for program goals, services and projects; evaluates and facilitates compliance to local, state and federal requirements and prepares reports.
h. Assists with contract development.
i. Aids in the development of a municipal marketing plan.
j. Implements plans to attract and create base industry jobs, enhance business atmosphere to retain existing business base and market City of Waco to the business communities.
k. Provides information and referrals on economic development programs, processes and services.
l. Coordinates with community organizations, regional agencies, businesses and non-profit organizations.
m. Analyzes information, evaluates trends and assures ED issues are properly addressed and resolved – this will include researching other city and economic development efforts and best practices and compiling that information for use by the City in refining or creating new programs.
n. Supports the relationship between the City of Waynesville and the general public by demonstrating courteous and cooperative behavior when interacting with citizens, visitors and City staff; maintains confidentiality of sensitive economic development issues, work-related issues and City information; performs other duties as required or assigned.
o. Perform related duties as required.

Section 5. The City Administrator is authorized to implement this ordinance and develop any supplemental policies, duties or other procedures needed to administer this ordinance on an as needed basis.

Section 6. This ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL ON THIS 15th DAY OF JULY, 2021.

_____
Dr. Jerry Brown, Mayor

ATTEST:

_____
Michele Brown, City Clerk

CITY OF WAYNESVILLE Missouri

100 Tremont Center
Waynesville, MO. 65583
Phone: (573) 774-6171

Job Description		
Job Title	**Economic Development Coordinator**	Classification Code: **100-11**
Department	Administration	
Salary	$49,574.30 to $54,734.03	
Work Schedule	8 hour shift - Overtime	
Hours of Work	8am to 5pm	
Direct Supervisor	City Administrator	
Status	Full-Time - Temporary	
Position Summary	Performs responsible and professional work related to economic and community development, policy formulation, project development and coordination and related research. Coordinates significant development projects that impact the community's tax base. Researches and applies for State and Federal grant funding.	
Responsibilities, Tasks & Duties	Researches, administers, participates in and advises the City Administrator regarding economic development programs, projects and activities. Develops and maintains a working knowledge of public and private financing and implementation techniques related to economic and community development, including State and Federal economic development policies and tools available to Waynesville developers. Aids in the negotiation of complex development agreements and prepares incentive packages for priority developments. Researches, writes and applies for State and Federal grant funding for various projects within the City, to include utility infrastructure, the arts, economic development, etc. Serves as a City representative with partner organizations. Participates as a member of the City's Leadership Team, assists the City in other ways as needed and performs related work as required.	
Education/Work Experience	**Required:** Basic knowledge of municipal organizations including policies & procedures, utility infrastructure, municipal finance and zoning and code enforcement. Basic knowledge of ED principles, practices and implementation methods, business development, redevelopment, marketing and local government financial incentives. 3-5 years writing/applying and facilitating grant funding opportunities and projects for utility infrastructure, the arts, ED and other municipal projects. Basic knowledge of City, State and Federal statutes, rules, codes and regulations relating to ED. Bachelor's Degree in Urban Planning, Marketing, Business or Public Administration OR 3 years experience in ED programs and principles, public administration or Business/Urban Planning Principals of record keeping, records management and contract managment	

Implemented: December 29, 2020

	Able to establish and maintain good working relationships with City employees, other ED agencies, businesses, neighborhood associations and the general public Ability to analyze and evaluate needs of the City in order to develop ED strategies **Preferred:** A Master's Degree in Economic Development or Business Administration. Professional certification as a Certified Economic Developer (CEcD) from International Economic Development Council. State or Federal Grant Writer Certification. 5 or more years as an Economic Development Coordinator or other related position. Wrote/Applied for and received grant funding involving major utility infrastructure, business development/redevelopment programs and projects.
Physical Requirements	Must have the ability to operate a computer keyboard and mouse; hold and grip objects; pushes and pulls up to 25 lbs.
This job description is not intended to be all-inclusive. Employees may be expected to perform other duties as necessary for the effective operation of their department and the City. In addition, employees may be required to work additional or varying hours and typical or non-typical duties during emergency or similar situations.	
Print Employee's Name	
Employee Signature:	**Date:**

Michael L. Parson
Governor

Sarah H. Steelman
Commissioner

State of Missouri
OFFICE OF ADMINISTRATION
Division of Accounting
570 Truman Building, 301 West High Street
Post Office Box 809
Jefferson City, Missouri 65102
(573) 751-2971
INTERNET: http://www.oa.mo.gov/acct
E-MAIL: acctmail@oa.mo.gov

Stacy Neal
Director

MEMORANDUM

DATE: July 29, 2021

TO: Missouri Cities, Towns, and Villages

FROM: State of Missouri, Office of Administration

RE: ARPA Funding for Non-Entitlement Units of Local Government

The American Rescue Plan Act of 2021 (ARPA) appropriates $19.53 billion to States for distribution to the non-entitlement units of local government (NEUs). NEUs are cities, towns, and villages with a population of under 50,000. ARPA directs the U.S. Department of the Treasury (Treasury) to make payments to each State for distribution to NEUs. The allocation to the State of Missouri will be $450,143,657.

Missouri will receive the first payment for half of the funds allocated by U.S. Treasury and distribute to NEUs based on the allocation provisions contained in ARPA. The second payment of funds will be received by the State of Missouri no earlier than twelve months after the first payment.

NEUs should provide the requested information on the attached application to the State of Missouri in order for the first payment to be made along with the NEU's total annual budget, including both operating and capital expenditure budgets, in effect as of January 27, 2020. If the NEU does not adopt a formal budget, the NEU is allowed to certify its most recent annual total expenditures as of January 27, 2020, in lieu of the NEU's budget total.

NEU's will be assigned a Recipient Number by the State of Missouri. Please retain this identifying number for the lifecycle of the program, including for federal reporting purposes.

Also, please retain copies of signed agreements for your records. As soon as possible, after receiving an award pursuant to the signed agreement, the NEU should register in SAM.gov, if not already registered.

A NEU accepting Coronavirus Local Fiscal Recovery funds is a prime recipient of a Federal award. NEUs are required to report to U.S. Treasury on the use of funds. Current NEU reporting guidance can be found in the U.S. Treasury Compliance and Reporting Guidance document. The State will share reporting guidance provided by U.S. Treasury when amended or updated. The first report is due to U.S. Treasury by October 31, 2021, and annually thereafter. In addition, other reporting requirements will include:

NEU Recipient Number
Copy of signed award terms and conditions agreement
Copy of signed assurances of compliance with Title VI of the Civil Rights Act of 1964
Copy of actual budget documents validating the top-line budget total provided to the State

For fact sheets, regularly updated Frequently Asked Questions, and other guidance, please visit the U.S.Treasury website: https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-fund/non-entitlement-units

Additional guidance and data will be regularly posted and updated on the Missouri State Treasurer's Website: https://treasurer.mo.gov/COVID

Each NEU is requested to complete an application, even if declining their allocation of the funds, by September 1, 2021. Completed applications should be sent to: ARPA@oa.mo.gov

CORONAVIRUS LOCAL FISCAL RECOVERY FUND:
NONENTITLEMENT UNIT OF LOCAL GOVERNMENT CHECKLIST FOR REQUESTING INITIAL PAYMENT

U.S. DEPARTMENT OF THE TREASURY

The American Rescue Plan Act of 2021 (ARPA) appropriates $19.53 billion to States for distribution to tens of thousands of nonentitlement units of local government (NEUs), which are local governments typically serving a population under 50,000. The ARPA directs the Department of the Treasury (Treasury) to make payments to each State for distribution to NEUs within the State. Treasury has published additional guidance around the distribution process to NEUs.

Once payment from Treasury has been received, states will have 30 days to disburse payments to NEUs unless an extension is requested. States will issue further instructions on how NEUs can request their first distribution from the state. As this allocation and distribution process moves forward, NEUs with questions about the payment process should consult their state government.

Preparing to Request Funding

There are a few steps you can take now to prepare to request funding from your state, including:

- ✓ Obtain or confirm your local government's valid DUNS number
- ✓ Gather your local government's payment information:
  - Local government name, Entity's Taxpayer Identification Number, DUNS number, and address
  - Authorized representative name, title, and email
  - Contact person name, title, phone, and email
  - Financial institution information (e.g., routing and account number, financial institution name and contact information)
- ✓ Confirm your local government's top-line budget total (defined as your local government's total annual operating budget, including the general fund and other funds, in effect as of January 27, 2020)
- ✓ Review award terms and conditions agreement (as provided by Treasury to be signed)
- ✓ Review assurances of compliance with Title VI of the Civil Rights Act of 1964 (as provided by Treasury to be signed)

Requesting Funding

Please follow your state's instructions on how to request funding through the state. Please have the above information ready. An authorized representative should also be ready to sign documents, including:

- ✓ Award terms and conditions agreement
- ✓ Assurances of compliance with Title VI of the Civil Rights Act of 1964

After Requesting Funding

After submitting your request for funding to your state, please retain the documents and information above for your first report. Additional reporting instructions should be forthcoming. If your local government is not registered in SAM.gov, please do so as soon as possible after receiving the award.

You will be asked for the following information in your first report to Treasury, among others:

- ✓ NEU Recipient Number (a unique identification code for each NEU assigned by the state to the NEU as part of the request for funding)
- ✓ Copy of signed award terms and conditions agreement
- ✓ Copy of signed assurances of compliance with Title VI of the Civil Rights Act of 1964
- ✓ Copy of actual budget documents validating the top-line budget total provided to the state as part of the request for funding

Michele Brown

From: Kelly St. John <kstjohn@laubermunicipal.com>
Sent: Wednesday, July 14, 2021 12:35 PM
To: mbrown@waynesvillemo.org
RE: Code of Ethics

LAUBER MUNICIPAL LAW, LLC

Good Afternoon Michele,

The ordinance and exhibit both look appropriate and the City is able to implement it. I only saw one minor grammar issue in Paragraph S.3 (the word 'probably' I believe should be 'probable').

Codes of Conduct and Ethics have been very big issues in a lot of our cities lately, so it is great that Waynesville is wanting to implement and update theirs. Please let me know if you have any other questions or comments about this.

Warm Regards,

Kelly St. John
Associate Attorney
Lauber Municipal Law, LLC
250 NE Tudor Road
Lee's Summit, Missouri 64086
Cell: 816.927.9504
Direct: 816.287.4589
Fax: 816.287.4589

kstjohn@laubermunicipal.com
www.laubermunicipallaw.com

Note: This may be a privileged and confidential communication and attorney-client privileged. Attorneys are required to notify all recipients of e-mail that (1) e-mail communication is not a secure method of communication, (2) any e-mail that is sent to you or by you may be copied and held by various computers it passes through as it goes from me to you or vice versa, (3) persons not participating in our communication may intercept our communications by improperly accessing your computer or my computer or even some computer unconnected to either of us which the e-mail passed through. I am communicating to you via e-mail because you have consented to receive communications via this medium. If you want future communications to be sent in a different fashion, or if you receive this message in error please let me know AT ONCE by calling 816-525-7881 or e-mailing kstjohn@laubermunicipal.com.

From: Michele Brown <mbrown@waynesvillemo.org>
Sent: Wednesday, July 14, 2021 10:08 AM

AN ORDINANCE ESTABLISHING A COMPREHENSIVE CODE OF ETHICS FOR OFFICERS AND EMPLOYEES; REPEALING CONFLICTING ORDINANCES; FIXING AN EFFECTIVE DATE

DRAFT

WHEREAS, it is the policy of the City of Waynesville, Missouri to uphold, promote and demand ethical conduct from its elected and appointed public officials (hereinafter "public officials"); and

WHEREAS, the citizens and businesses of the City are entitled to have fair, ethical and accountable local government; and

WHEREAS, the City Council recognizes the importance of codifying and making known to the general public the ethical principles that guide the work of the City's public officials, and

WHEREAS, the City's public officials are to maintain the highest standards of personal integrity, truthfulness and fairness in carrying out their public duties; and

WHEREAS, the City Council hereby adopts a Code of Ethics for public officials and employees to assure public confidence in the integrity of local government and its effective and fair operation.

NOW THEREFOR, BE IT ORDAINED BY THE CITY COUNCIL OF WAYNESVILLE, MISSOURI, AS FOLLOWS:

Section 1. That Title I of the Municipal Code of Ordinances shall be amended to include a new Article 100-III – Code of Ethics, which is attached hereto as "Exhibit A" and made a part of this ordinance.

Section 2. This Ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL ON THIS ____, DAY OF _____, 2021.

_____
Dr. Jerry Brown, Mayor

ATTEST:

_____
Michele Brown, City Clerk

DRAFT

100.050: CODE OF ETHICS

A. *Responsibility of Public Office.* Stewardship of the public interest shall be the public official's primary concern, working for the common good of the citizens of the City and avoiding actions that are inconsistent with the best interests of the City. All persons, claims and transactions coming before City Council or any City Council Committee, Board or Commission shall be assured of fair and equal treatment.

B. *Compliance with Law.* Public officials are agents of public purpose and hold office for the benefit of the public. They are bound to uphold the laws of the nation, State and City and to carry out impartially these laws in the performance of their public duties to foster respect for all government. These laws include, but are not limited to, the United States and Missouri Constitutions, the laws of the State of Missouri and City Ordinances.

C. *Conduct of Officials.* The professional and personal conduct of public officials shall be above reproach and shall avoid even the appearance of impropriety. Public officials shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of the Mayor, other members of the City Council, Council Committees, Boards, Commissions, City staff and the public.

D. *Performance of Duties.* Public officials shall perform their duties in accordance with the processes and rules of order as established by the City Council, Council Committees, Boards and Commissions governing the deliberation of public policy issues, meaningful involvement of the public and implementation of policy decisions of the City Council by City staff.

E. *Public Meetings.* Public officials shall prepare themselves for the public issues, listening courteously and attentively to all public discussion before the body and focus on the business at hand. Officials shall refrain from interrupting other speakers, making personal comments not germane to the business of the body or otherwise interfere with the orderly conduct of meetings.

F. *Decision Based on Merit.* Public officials shall base their decisions on the merits and substance at hand and not personal opinion or preference.

G. *Communication.* Public Officials shall publicly share with the body substantive information that is relevant to a matter under consideration by the City Council, Council Committees, Boards, and Commissions of the City which they may have received from sources outside the public decision-making process.

H. *Conflict of Interest.*

1. In order to assure independence and impartiality on behalf of the common good, public officials shall not use their official position to influence government decisions in which they have a material financial interest or personal relationship, which may give rise to the appearance of a conflict of interest or impropriety. As a result, public officials shall disclose investments, interest in real property, sources of income and gifts and shall abstain from participating in deliberations and decision-making where conflicts may exist.

2. Public officials should avoid action, whether or not specifically prohibited, which might result in or create the appearance of:

a. Using their public office for private gain;

b. Offering preferential treatment to any person;

c. Impeding City efficiency and economy;

d. Losing complete independence or impartiality;

e. Making a City decision outside of official channels; and

f. Affect adversely the confidence of the public and the integrity of the City.

I. *Gifts – Gratuities – Favors.* Public officials shall comply with the requirements of Missouri law relating to the acceptance and reporting of gifts, gratuities and favors.

J. *Confidentiality of Information.* Other than public information or with legal authorization, public officials shall not disclose or furnish to anyone any information concerning City property, personnel, litigation or proceedings of the City that was obtained as a result of their positions at the City. This Section shall not be construed to limit, hinder or prevent the divulgence or use of information in the performance of official duties, but shall prohibit the use of or the providing of information that would place the public official or recipient of the information in a vantage position over the general public and thereby constitute a violation of public trust. Confidential information shall include, but not be limited to – any written information which is not subject to disclosure pursuant to Missouri law or any other statutory exemption regarding public records or any oral information which was not discussed at an open public meeting. All discussions of closed session City Council, Council Committee, board, or commission meetings of the City shall remain confidential until such time as it is made available in open session.

K. *Use of Public Resources.*

1. Unless specifically permitted by City policy, the use of City facilities, equipment, vehicles, supplies, on-duty personnel or other goods or services is limited to City business only. Public resources may not be used for private gain or personal purposes except on the same basis that they are otherwise normally available to the public. Normal rental or usage fees may not be waived except in accordance with City policy.

2. A public official may use the City's name, letterhead, logo or seal only when it would be perceived as representing the City or the body as a whole. However, this provision will not prohibit individual Council members from using City letterhead and resources to write personal congratulatory letters, letters of recommendations, reference, endorsement and such may be written on by a Councilman on City letterhead with a copy being provided to the City Clerk.

3. A public official shall not utilize the City's name, letterhead, logo or seal for the purpose of endorsing any political candidate, business, commercial product or service.

L. *Appearance for Private Interests.* As steward of the public interest, the Mayor and City Council shall not appear at proceedings on behalf of the private interests of any third parties that go before the City Council, Council Committees, boards, and/or

commissions of the City. Public officials of the City Council, Council Committees, boards, and commissions of the City shall not appear before their own bodies or before the City Council on behalf of the private interests of third parties on matters related to the areas of service of their bodies.

M. *Advocacy.* Public officials shall represent the official policies or positions of the City to the best of their abilities when designated as delegates for this purpose. When representing their individual opinions and positions, public officials shall explicitly state that they do not represent the Council or the City and they shall not give the inference that they do. Public officials of the City Council, Council Committees, boards, and commissions of the City shall not appear before their own bodies or before the City Council on behalf of private interests of third parties on matters related to the areas of service of their bodies.

N. *Policy Role of Members.* Public officials shall respect and adhere to the City Administrator form of government as outlined in Chapter 116 of the City's Municipal Code with respect to the City Administrator's relationship to the Mayor and City Council. In this structure, the City Council determine the policy of the City with the advice, information and analysis provided by the City Administrator, City staff, Council Committees, Boards, and Commissions of the City. Except as provided by ordinance, the Mayor and/or Councilmen shall not interfere with the administrative functions of the City, the professional duties of City staff, personnel issues concerning hire, promotion or discipline (expect upon appeal as provided for by ordinance), or impair the ability of staff to implement City policy and decisions. Public Elected Officials shall not direct or request services from City staff but shall forward all requests or concerns to the City Administrator for review.

O. *Behavior.* All City elected and appointed officials shall conduct themselves in a professional business manner and should refrain from the public use of profane or offensive language so as to reflect well on the City. The City strongly disapproves of and does not tolerate harassment of the public, other elected officials or City staff. Public officials shall avoid offensive or inappropriate harassing behavior. Complaints of harassment, targeting of employees or complaints of inappropriate conduct will be promptly and carefully investigated in accordance with City policy.

P. *Positive Workplace Environment.* Public officials shall support the maintenance of a positive and constructive workplace environment for the City employees and for citizens and businesses who conduct business with the City. Public officials shall recognize their roles in dealing with City employees and refrain from creating the perception of favoritism, confusing staff in regards to daily duties or tasks or any other form of inappropriate action to City staff.

Q. *City Attorney to Render Opinions on Request.* Whenever any public official, subject to this policy, is in doubt as to the proper interpretation or application of this Code of Ethics policy, that public official may request that the City Administrator solicit from the City Attorney a full written statement of the facts and questions. The City Attorney shall then render a written opinion to such public official and the City Administrator shall provide the opinion to all members of the City Council without use of the name of the public official involved unless such public official permits the use of a name.

R. *Implementation.*

1. The Code of Ethics for public officials of the City is intended to be self-enforcing. Therefore, it becomes most effective when public officials are

thoroughly familiar with it and embrace its provisions. For this reason, these ethical standards shall be included in the regular orientation of candidates for Mayor and City Council, newly elected officials and appointed members of all boards and commissions.

2. Public officials entering office shall receive a statement certifying that they have read and understand the City's Code of Ethics. Signing the statement is optional. However, all public officials are subject to the provisions of the Code of Ethics whether or not the statement is signed.

3. The Code of Ethics shall be reviewed annually by the Governmental Affairs Committee. Recommendations from the Committee shall be considered by the City Council.

S. *Compliance and Enforcement.*

1. The City's Code of Ethics expresses standards of ethical conduct expected for the public officials of the City Council, Council Committees, boards, and commissions of the City. Public officials themselves have the primary responsibility to assure that ethical standards are understood and met and that the public can continue to have full confidence in the integrity of the government.

2. A person making a complaint against a public official for violation of this policy shall submit the complaint, in writing, to the City Clerk for submission to the City Attorney who will determine its legal sufficiency. The written complaint must be based substantially upon the personal knowledge of the complainant and must be signed under oath or affirmation by the person filing the complaint.

3. If the City Attorney determines that the complaint is legally sufficient, the City Administrator shall hire and appoint a hearing officer to determine if probably cause of the violation(s) of this policy exists. If the hearing officer determines that probable cause does exist for violation of this policy, the hearing officer shall report the finding to the City Council.

4. During the course of the investigation, the City Council has the authority to limit access of the public official named in the complaint to City Hall, Committee meetings and/or City staff.

5. The City Council shall make a final determination upon a majority vote of all members, except for any member of the City Council which is the subject of a complaint. The hearing by the City Council shall not be subject to the strict rule of evidence and the standard of proof required for a final determination of violation of this policy shall be a preponderance of the evidence. At the discretion of the City Council, sanctions may include:

   a. private or public reprimand or censure;

   b. exclusion from leadership positions;

   c. removal from office any elected or appointed official.

NOTICE OF PUBLIC HEARING

NOTICE is hereby given that a public hearing will be held by the City Council of the City of Waynesville, Missouri, at the City Hall, 100 Tremont Center, Waynesville, Missouri, on the 19th day of August, 2021 at 5:30 p.m.

This public hearing will be held in compliance with the provisions of Section 67.110 RSMo, and for the purpose of receiving comments from the citizens of Waynesville, Missouri, concerning the ad valorem property tax rates to be established for the City of Waynesville, for the current taxable year.

Following is a listing of the assessed valuation by category for the current taxable year and for the proceeding taxable year:

Category of Property	Assessed Valuation 2020	Assessed Valuation 2021
Real Estate	$ 59,022,825	$ 61,660,301
Personal Property	$ 9,714,291	$ 10,355,620
Totals	$ 68,737,116	$ 72,015,921

The amount of revenue required to be provided from the property tax, as set forth in the annual budget heretofore adopted by the City Council is $400,000 for the General Fund.

The proposed tax rate for the current taxable year is $0.6296 per $100 assessed valuation for the General Fund. The rate for 2020 was $0.6360.

Done by the order of the City Council of the City of Waynesville, Missouri.

Insert 08-04-2021

Michele Brown
City Clerk