

Finance & Human Resources Committee
Open Session Minutes
July 6th, 2023

Members Present: Chairwoman Amanda Koren, Councilman Cecil Davis, Councilwoman Trudy Dils

Staff Present: Amber Box, Michele Brown, Tracey York

Media: Darrell Maurina, Pulaski County Daily News

Call to Order: Meeting was called to order 5:00 p.m. Quorum was established.

Citizen Comments: None

Establish the Use of Consent Agenda in Finance & Human Resources Committee: All matters listed under Consent Agenda are considered routine by the Finance & Human Resources Committee and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately. This month's agenda is amended to include the following items as the Consent Agenda:

1. Approval of the Agenda
2. Approval of the Minutes | June 1st, 2023
3. Approval of Bills

Approval of Consent Agenda: A motion was made by Councilwoman Dils to approve the consent agenda. Motion was seconded by Chairwoman Koren. A vote was called.

YEAS – Koren, Davis, Dils

NAYS – None

Motion Passed

Cash Flow – Account Status/EOY Budget Review- Committee reviewed the city's cash flow reports, bank account status, and year to date budget. The city has completed 50% of the 2023 Fiscal Year with expenses ending at 59% and revenues at 56%. City bank accounts have a total of \$6,207,894.98 in restricted funds, reserve funds, and usable monies.

Westgate Community Improvement District Update- Committee reviewed the CID sales tax collection summary. Mr. Doyle stated that McDonald's is slated for a massive renovation that will affect the 2023 totals while it's out of operation, but that renovation has been pushed back to the fall.

ARPA Projects: Monthly Update – Mrs. Box stated that Haute Dawgs, A Place for Grace, and Piney River Tap Room have all received reimbursements from the Small Business Enhancement Program or the Small Business Demo/Reno Grant, both of which are funded with ARPA monies.

Mid-Year Budget Adjustments – Mrs. Box provided a copy of the proposed budget adjustments. A full memo will be available to all City Council to review prior to the City Council meeting.

Updated Employee Personnel Manual – Ms. Brown provided a copy of the updated personnel manual to the committee for review. She stated that each employee was provided their own copy and asked to sign a form that they had received and reviewed it. This was done in accordance with a recommendation made by Councilwoman Dils at a previous meeting.

Other Business:

Personnel Manning Chart: Ms. Brown stated that an updated personnel manning chart will be provided at City Council to create the necessary positions for the city's new dispatch department.

Hiring Fair: Mayor Wilson stated that the City of Waynesville will be participating in a hiring fair that is being held on July 27th, 2023.

Mr. Doyle stated a need for closed session in accordance with RSMo 610.21 (1)(3)(13). Councilman Davis moved to go into closed session for that purpose and was seconded by Councilwoman Dils. A vote was called.

YEAS – Koren, Davis, Dils

NAYS – None

Motion Passed & committee entered closed session at 5:18 p.m.

Committee returned to open session at 5:47 p.m.

Committee adjourned at 5:47 p.m.

Next meeting will be held on August 3, 2023, at 5:00pm