

ROADS & GROUNDS COMMITTEE MEETING  
MINUTES  
March 3, 2022 5:00pm

**In Attendance:**

**Members:** Chairman Bill Farnham, Councilman Cecil Davis

**City Staff:** John Doyle, Miriam Jones, Michele Brown, Jason Chapman

**Guests:** Randy Brown, Keith Pritchard, Jason Riggs

**Media:** Darrell Maurina

**Absent:** Councilman Amanda Koren

1. **Call to Order & Citizen Comments** – Chairman Farnham called the meeting to order at 5:00pm. No citizen comments.
2. **Approval of Minutes**- Councilman Davis made a motion to approve the minutes from February 15, 2022. Chairman Farnham seconded the motion. Motion passed.
3. **Paul Sileo- MO12 Hull- Telecom Location on Viren Lane**- Mr. Doyle stated this is concerning the conditional use permit to place a telecom tower on Viren Lane that Paul Sileo submitted. This went to Planning and Zoning Commission twice. The first time the commission approved but not all property owners within 185 feet of the property were notified. The second time all were notified however the commission did not recommend this time around. The final decision lies with City Council. There was a delay to take this to Council. Verizon wanted to speak with those that opposed before moving forward and Mr. Doyle wanted Verizon to attend the Utility and the Roads and Grounds Committee meetings to give the committees more information on the tower. Mr. Doyle would like to take this to City Council this month. Jason Riggs VP Site Development with Fortune Wireless (Verizon) joined meeting virtually and discussed the reasons behind placement of the tower. Verizon is trying to fill a coverage gap in this area and provide reliable service to the community. Mr. Riggs has put together additional information for City Council that he will email to include letter of intent, timeline summary, zoning and map of area where tower will be placed. Mr. Riggs stated that the tower will not be lit. It is under 200 feet and not required to be lit per FAA. Chairman Farnham asked if the tower site will be fenced and secure? Mr. Riggs stated yes it will be fenced and secure and due to the terrain, there will be a need for a small retaining wall on the east side of the tower. Mr. Doyle asked what is the base elevation? Mr. Riggs stated around 915.
4. **Project Updates**
  - i. **Traffic Counter**- Mr. Doyle stated that at the last meeting there was a request to set up the traffic counter at certain locations within the city to include Swedeborg Road at the Summit and Waynesville City Park. A portion of the traffic counter is the speed trailer. Mr. Doyle is working with Chief Cordova to get traffic count reset and then deploy during spring time.
  - ii. **North Street**- Mr. Doyle discussed repairing cracks in the roadway around the Courthouse square. Mr. Doyle met with Jason Chapman about doing street maintenance and what the timeline would look like. This time of year, traffic can be an issue for allowing enough time for the road to dry which takes approximately two hours. Mr. Chapman is looking into a dryer that can be pulled through the area that needs repaired to help the sealant cure faster.
5. **Street Department Updates**- Jason Chapman stated that the Street Department has snowplowed, worked on Alpine, finished up on Alice Road until Springtime when Willard is available, caught up on all but one utility patch, fixed a water issue on Michael Court, filled in potholes and street sweeping.
6. **Other Business**- Mr. Doyle stated that Jason Chapman will be working on the list of gravel roads within the city limits to bring back to the Committee.

There was a need for a closed session. Councilman Davis made a motion to enter into closed session. Chairman Farnham seconded the motion. The motion passed and committee entered into closed session at 5:22pm.

Councilman Davis made a motion to enter into open session. Chairman Farnham seconded the motion. The motion passed and committee entered into open session at 5:48pm.

Having no further business, the meeting was adjourned at 5:48pm.

The next scheduled meeting will be held on April 7, 2022 at 5:00pm.