

Finance & Human Resources Committee
Open Session Minutes
February 9th, 2023

Members Present: Councilman Ed Conley, Chairman Cecil Davis, Councilman Amanda Koren
Staff Present: John Doyle, Amber Box, Michele Brown
Media: Darrell Maurina, Pulaski County Daily News

Call to Order: Meeting was called to order 5:02 p.m. Quorum was established.

Citizen Comments: None

Approval of Minutes: A motion was made by Councilman Conley to accept the January 2023 minutes as written. Motion was seconded by Councilman Koren. A vote was called.

YEAS – Davis, Conley, Koren
NAYS – None
Motion Passed

Review Bills: Committee reviewed the bills. Motion was made by Councilman Koren to approve paying the bills. Motion was seconded by Councilman Conley. A vote was called.

YEAS – Davis, Conley, Koren
NAYS – None
Motion Passed

Cash Flow – Account Status/EOY Budget Review- Committee reviewed the city's cash flow reports, bank account status, and year to date budget. The city has completed 8.3% of the 2023 Fiscal Year with expenses ending at 8% and revenues at 9%. City bank accounts have a total of \$7,139,934.66 in restricted funds, reserve funds, and usable monies.

Westgate Community Improvement District Update- Committee reviewed the CID sales tax collection summary. Mr. Doyle stated that McDonald's is slated for a massive renovation that will affect the 2023 totals while it's out of operation.

Budget Adjustment for the Animal Shelter – Mrs. Box stated a need for a budget adjustment in order to pay for the new animal control van. This van was ordered back in August of 2022 and, due to nationwide supply issues, was severely delayed. At the time, there was a request for bids submitted and a local financial institution was chosen; however, those rates can no longer be honored. Rather than go into a debt service agreement, Mrs. Box requested that the funds be pulled from the General Reserve Fund and paid back over time. Councilman Koren made a motion to adjust the FY 2023 budget to purchase the animal control van. Motion was seconded by Councilman Conley. A vote was called.

YEAS – Davis, Conley, Koren
NAYS – None
Motion Passed

ARPA Projects: Monthly Update – Mr. Doyle stated that construction is nearly complete at the Roubidoux RV Park and should be operational by the end of March 2023. Flyers were sent out to City of Waynesville businesses regarding the new Economic Development Incentive Program and Doug Potts will be heading that project. The next projects will be the Animal Shelter renovation and the upgrades at the Leaf & Limb Dump.

Other Business:

Audit: KPM CPA's & Advisors – audit to begin March 13th and conclude March 17th, 2023.

Committee adjourned a 5:17 p.m.

Next meeting will be held on March 9th, 2023 at 5:00pm