

Finance & Human Resources Committee
Summary of Open Session Minutes
January 13th, 2022

Members Present: Chairman Cecil Davis, Councilman Ed Conley, Councilman Amanda Koren
Staff Present: John Doyle, Amber Box, Tracey York, Michele Brown, Doug Potts
Media: Darrell Marina, Pulaski County Daily News

Call to Order: Meeting was called to order at 5:03pm

Citizen Comments: None

Approval of Minutes: A motion was made by Councilman Conley to accept the November 2nd, 2021 minutes as written. Motion was seconded by Councilman Koren. A vote was called.

YEAS – Davis, Koren, Conley
NAYS – None
Motion Passed

Review Bills: Committee reviewed the bills. Motion was made by Councilman Conley to approve paying the bills. Motion was seconded by Councilman Koren. A vote was called.

YEAS – Davis, Koren, Conley
NAYS – None
Motion Passed

Cash Flow – Account Status/EOY Budget Review

Committee reviewed the city's cash flow reports, bank account status, and end of year budget. The city has completed 100% of the 2021 Fiscal Year with expenses ending at 95% and revenues at 98%. City bank accounts have a total of \$5,988,385.39 in restricted funds, reserve funds, and usable monies.

Budget Adjustment

Mr. Doyle requested an Ordinance Amending the FY 2022 Budget to be prepared for City Council in order to pay the remaining amount for a fence to be built alongside GW Lane St. between the road and the interstate. This fence is a requirement by MODOT and will be installed in the Spring. A motion was made by Councilman Koren to prepare and present the ordinance to the City Council for final approval. Motion was seconded by Councilman Conley. A vote was called.

YEAS – Davis, Koren, Conley
NAYS – None
Motion Passed

Agreement with Benton & Associates

Committee reviewed the agreement with Benton and Associates for GIS Mapping. This project was already in the 2022 budget and the work will begin soon.

Grants:

National Fitness Campaign – Mr. Doyle presented the plans and reviewed a video regarding a National Fitness Campaign Fitness Park that would be constructed in the park. The city has been granted \$25,000 towards this project and will use excess funds from 2021 to fund this project if approved. A motion was made by Councilman Koren to forward a Resolution to Adopt and Allocate Funds for an Outdoor Fitness Court as part of the 2022 National Fitness Campaign to City Council for final approval. Motion was seconded by Councilman Conley. A vote was called.

YEAS – Davis, Koren, Conley
NAYS – None
Motion Passed

Land & Water Conservation Fund – Mr. Doyle reviewed a grant opportunity from LWCF that would assist the city in making improvements & enhancements to the Roubidoux Park's existing splash pad. If awarded, the city would provide a 50% match on the project. Applications are due in February and are awarded in November. A motion was made by Councilman Conley to forward a Resolution Authorizing the Mayor to Execute Grant Documents for the Land and Water Conservation Fund Program to City Council for final approval. Motion was seconded by Councilman Koren. A vote was called.

YEAS – Davis, Koren, Conley
NAYS – None
Motion Passed

Other Business:

Preliminary Audit Day: KPM CPA's & Advisors will be onsite January 24th, 2022 to begin the annual audit.

Mr. Doyle stated a need for closed session in accordance with RSMo 610.21 (1)(2)(3)(13). Councilman Koren moved to go into closed session for that purpose and was seconded by Councilman Conley. A vote was called.

YEAS – Davis, Koren, Conley
NAYS – None
Motion Passed & committee enter into closed session at 5:28pm

Committee returned to open session

Committee adjourned a 6:31pm

Next meeting will be held on February 10th, 2022 at 5:00pm